

NEW BUSINESS AND BUILDING OWNER

Fill out and return to Building Department
Building Department use only

New Business Information

Name of new or remodeled business _____

Address of new or remodeled business _____ Unit or Ste# _____

Tenant Information

Owner name of new or remodeled business _____

Home
Address _____

Phone # _____

Building Owner Information

Property owner's name _____

Address (Home) _____ Phone# _____

Type of Business _____ Services offered _____

Opening Date _____ Total Sq Ft _____ Maximun Seating Capacity _____

Number of employees _____ Estimated cost of remodel _____

ESTIMATED DATE OF OPENING _____

The following items must be submitted before you can obtain a Building Permit:
Two sets of construction prints
Pay fees required for Planning Commission
S permit from Genesee County Water & Waste. Once these items are turned in
and approved you will be issued a Building Permit & Water & Sewer Permit.