



REQUIREMENTS FOR A COMMERCIAL REMODEL/NEW COMMERCIAL

THE FOLLOWING ITEMS MUST BE SUBMITTED BEFORE YOU CAN OBTAIN A BUILDING PERMIT:

- _____ 1.) CONTRACTOR'S ADDENDUM/OWNER'S AFFIDAVIT
 - _____ 2.) TWO SETS OF CONSTRUCTION PRINTS
 - _____ 3.) APPLICATION FOR A COMMERCIAL REMODEL
 - _____ 4.) Pay **\$25.00** FOR NEW BUSINESS.
 - _____ 5.) PAY **\$30.00** INSPECTION FEE FOR A SAFETY SITE INSPECTION
 - _____ 6.) PAY **\$250.00** APPLICATION FEE FOR NON-DOMESTIC/INDUSTRIAL DISCHARGE PERMIT. MUST BE FILLED OUT AND TURNED INTO WATER & WASTE. YOU CAN GO ONLINE TO OBTAIN AN IPP PERMIT APPLICATION (<http://gcdewws.com/IPP.aspx>)
 - _____ 7.) BUILDING DEPARTMENT TO CALCULATE **PARKING SPACES REQUIRED.**
 - _____ 8.) GENESEE WATER & WASTE TO CALCULATE **SEWER & WATER UNITS NEEDED.**
 - _____ 9.) SCHEDULE A SITE INSPECTION WITH THE BUILDING INSPECTOR.
 - _____ 10.) IS THIS AN APPROVED USE; OR IS A SPECIAL CONDITION USE PERMIT REQUIRED. (**SPECIAL CONDITION PERMITS \$500**)
 - _____ 11.) ONCE THE ABOVE ITEMS ARE COMPLETED AND THE PRINTS APPROVED BY THE BUILDING INSPECTOR, THE PERMIT WILL BE ISSUED. YOU WILL THEN BE NOTIFIED OF THE TOTAL AND ASKED TO COME IN TO SIGN AND PAY FOR YOUR PERMIT.
- ⚡ ANY SIGNAGE CHANGES MUST BE APPLIED FOR BY EITHER THE DEVELOPER/OWNER OR THE SIGN CONTRACTOR.
 - ⚡ SEWER AND WATER USAGE UNITS WILL NEED TO BE RECALCULATED FOR A CHANGE IN BUSINESS.