

# DAVISON TOWNSHIP

2010

## GUIDELINES FOR APPLICANTS REQUESTING CONSIDERATION FOR POVERTY EXEMPTIONS

1. All applicants must obtain the proper applications from the Board of Review. All applicants, if approved by the Board of Review, will pay based on an assessment which will produce a property tax liability equal to 5% of their gross income, excluding any special assessments. The effect of the property tax rebate feature of the Michigan Income Tax will be considered when making this calculation. No one will be reduced to a zero assessment. Additionally, the Board of Review will consider all revenue and non-revenue producing assets during its deliberation as to whether relief shall be granted.
2. Applicants will not be eligible for consideration if they do not meet the following eligibility guidelines:

A family of -1- shall make no more than \$10,800 a year  
A family of -2- shall make no more than \$14,600 a year  
A family of -3- shall make no more than \$18,300 a year  
A family of -4- shall make no more than \$22,100 a year  
A family of -5- shall make no more than \$25,800 a year  
A family of -6- shall make no more than \$29,500 a year  
A family of -7- shall make no more than \$33,300 a year  
A family of -8- shall make no more than \$37,000 a year  
For each additional person, add \$3,700

These income limits are based on standards developed by the U.S. Department of Housing and Urban Development (Section 8) for the Flint, MI, MSA, for the Very Low Income category.

3. All applicants must be owners of the property in which they reside. These applicants must produce a driver's license or other acceptable identification and must produce a deed, land contract, or other evidence of property ownership if requested by the Board of Review.
4. All applicants must fill out the "Declaration of Poverty And Request for Tax Relief" form in its entirety and submit it to the Board of Review. The applicant's signature must be notarized.

(OVER)

5. All applicants will submit the last two years's itemized copies of the following:
  - A. Federal Income Tax Return 1040 or 1040A
  - B. W-2 Forms
  - C. Senior Citizens Homestead Property Tax Claim MI-1040CR-1
  - D. General Homestead Property Tax Claim MI-1040CR-4
  - E. Social Security Benefit Statement Form SSA-1099
  - F. Active/Inactive Credit Card Accounts
6. All Applications must be submitted while the Board of Review is in session.
7. Applications may be reviewed by the Board of Review without the applicant being present. However, the Board of Review may request that any or all applicants be physically present to respond to any questions the Board may have.
8. The applicant may have to answer questions regarding financial affairs, health, the status of the people living in his/her home before the Board, at a meeting which is open to the public at large.
9. All applicants will be evaluated based on data submitted to the Board by petitioner and testimony taken from the petitioner and information gathered from any source the Board may wish to use.
10. Any successful applicant may be subject to investigation of their financial and property records by the Township. This would be done to verify information submitted or statements made to the Board of Review.

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