

MEETING DAVISON AREA SENIOR CENTER AUTHORITY BOARD MINUTES

REGULAR MEETING

MONDAY, JUNE 19, 2017

MEMBERS PRESENT: Barb Arsenault, Dona Jenks, Maxine Koch, Karen Miller & Joan Snyder

ABSENT MEMBERS:

EX- OFFICIO PRESENT: Kathy Davis, Senior Center Executive Director

CALL TO ORDER: Chairperson Joan Snyder called the business meeting to order at 3:10

APPROVAL OF AGENDA: MOTION BY ARSENAULT, SUPPORTED BY JENKS, to accept the agenda.

MINUTES OF THE May 15, 2017 MEETING

Minutes were read, MOTION BY MILLER, SUPPORTED BY KOCH to accept the report. Motion carried.

SENIOR CITIZENS AUTHORITY BOARD FINANCIAL REPORT

Treasurer, Miller presented the REPORT May 2017. MOTION BY JENKS to file report, SUPPORTED BY KOCH to accept the report. Motion carried.

DIRECTORS REPORT

MOTION BY JENKS, SUPPORTED BY KOCH to accept the Director's report. Motion carried.

UNFINISHED BUSINESS

Roof Leak in Janitor's Room – Karen is going to contact Township attorney to see if they will contact Lockhart about Senior Center issue.

NEW BUSINESS – Homework

Employee Handbook: suggestion to review yearly.

Job Descriptions: tabled to next meeting to allow time for review.

Ballard Village – Fire Pit in back of lot at senior center.

JENKS MADE A MOTION to NOT allow request to have a fire pit in our parking lot, due to liabilities issues. KOCH seconded.

MASC Conference November 1, 2, & 3rd. Comfort Inn Mt. Pleasant, MI

Informational, learning, sharing seminar.

MOTION for Kathy to attend: made by ARSENAULT, KOCH seconded. Expenses paid, amount of expenses to be determined when Kathy receives info.

ADJOURNMENT

MOTION BY JENKS, SUPPORTED BY ARSENAULT to adjourn the meeting at 4:40 p.m. Motion carried

Next Meeting will be Monday, July 17th, 2017

INFORMATION ONLY: Regular staff meetings every 3rd. Monday of month 12:30 – 1:30 p.m. Meet & Greet will handle phones.