

**DAVISON TOWNSHIP  
DOWNTOWN DEVELOPMENT AUTHORITY  
REGULAR MEETING MINUTES  
August 14, 2018**

**MEMBERS PRESENT:** Scott Natzke, William Clancy, Kosta Popoff, Zak Hawley and Karen Miller

Planning/Zoning Administrator Charm Healy

Building Official Matt Place

P.Z.A.OS.CE. Jeremy Smith

**MEMBERS ABSENT:** David Karr, Tom Wright, Norb Shubert, Craig Stefanko

**CALL TO ORDER**

The regular meeting of the Davison Township Downtown Development Authority was called to order at 9:00 a.m. at the Davison Township Municipal Building, 1280 N. Irish Road, Davison, MI 48423. The new board members were introduced.

**PREVIOUS MINUTES**

**MOTION BY CLANCY, SUPPORT BY POPOFF** to approve the December 5, 2017 regular meeting minutes as presented. Motion carried unanimously.

**TABLED ITEMS**

None

**PUBLIC COMMENT**

The public comment period was opened at 9:03 a.m. and there were no comments. The public comment period was closed at 9:03 a.m.

**OLD BUSINESS**

None

**NEW BUSINESS**

**Election of Officers**

**MOTION BY HAWLEY, SUPPORT BY CLANCY** to elect Craig Stefanko as Chairman, Norb Shubert as Vice Chair, and Zak Hawley as Secretary. Motion carried unanimously.

**Approve the Budget**

Karen explained that item E on the agenda will be included with this item. Our current budget will leave a balance due to DDA of \$36,008, however there is a need for mowing and cleanup on Irish Road and I-69 corridor. This is the entrance to Davison Township and has been an issue for years. She has met with GreenWay LawnCare for a quote to do this cleanup. She has also talked with Genesee County Road Commission about replacing the median with asphalt to illuminate the grass mowing issues. She is proposing the board allow an amendment to the

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budget to include the cost of Irish Road – I-69 mowing and cleanup. Once approved Charm will contact MDOT for a permit to allow for the work to be done.

**MOTION BY CLANCY, SUPPORT BY HAWLEY** to approve the 2018-2019 Budget with the amendment as presented. Motion carried unanimously.

**Resolution for alternate signers**

Jeremy explained there needs to be an alternate signer for checks in case needed. He suggested Craig Stefanko and Zak Hawley.

**MOTION BY MILLER, SUPPORT BY NATZKE** to appoint Craig Stefanko as the signer and Zak Hawley as the alternate. Roll call: Yes – Popoff, Natzke, Miller, Clancy, Hawley. Motion carried.

**Approve board bills**

Karen went over the past years board bills.

**MOTION BY MILLER, SUPPORT BY CLANCY** to approve the board bills as presented. Motion carried unanimously.

**Irish Road mowing & street sweeping**

**MOTION BY MILLER, SUPPORT BY NATZKE** to approve the GreenWay LawnCare estimate as presented. Motion carried unanimously.

**ADJOURNMENT**

The meeting was adjourned at 9:29 a.m.

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Zak Hawley, Secretary