

**DAVISON TOWNSHIP  
REGULAR BOARD MEETING  
August 12, 2019**

**MEMBERS PRESENT:** Supervisor Tim Elkins, Clerk Cindy Shields, Treasurer Pat Miller, Trustees Matthew Karr and Travis Howell

Attorney David Lattie

Chief of Police Rick Freeman

Building Official Matt Place

Parks & Rec. Director Casey Reed

Zoning/Planning/Code Enforcement Officer Jeremy Smith

**OTHERS PRESENT:** Lisa Miller, Patricia Alexander, John Tomaszewski, Larry Alvord, Marjorie & Charles Adams, Lydia Pacheco, Doris Bryant, Michelle & Larry McCollough, Denice Wagner, Randy Hergenreder, Connie Rosas, Jim Slezak, Sylvia Bednarski, Neal & Pamela Kiefer, Diane Beecher, John Krueger, Brian Hergenreder, Jim Morey, David & Kathy Andrews, Mark & Collen Goodar, Ken & Marlene Reinig, Becky Holt

**CALL TO ORDER**

The regular meeting of the Davison Township Board of Trustees was called to order at 7 pm at the Davison Township Municipal Building, 1280 N. Irish Road, Davison, MI 48423 and the pledge of allegiance was recited.

**ADOPT THE AGENDA**

Mr. Elkins requested that Items D & E on the agenda move to item number 6 and to correct item G under new business from Ordinance 2013-14-A to Ordinance 14-2.

**MOTION BY SHIELDS, SECOND BY MILLER** to approve the amendments and adopt the agenda as presented. Motion carried unanimously.

**PREVIOUS BOARD MINUTES**

**MOTION BY KARR, SECOND BY HOWELL** to approve the July 8, 2019 regular meeting minutes as presented. Motion carried.

**MOTIN BY KARR, SECOND BY HOWELL** to approve the July 17, 2019 special meeting minutes as presented. Motion carried.

**TREASURER'S REPORT**

Mr. Miller gave the total revenues for July, 2019 at \$1,556,438.33.

**MOTION BY SHIELDS, SECOND BY HOWELL** to approve the Treasurer's Report as presented. Motion carried.

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**BOARD BILLS**

Mr. Elkins gave the total expenditures for July, 2019 through August 12, 2019 as \$2,782,392.37.

**MOTION BY KARR, SECOND BY HOWELL** to approve payment of the Board Bills as presented. Roll call: Yes - Miller, Shields, Elkins, Karr, Howell. Motion carried.

**Approval of Blankenship Circle Certificate of Acceptance**

Mr. Elkins explained that due to an error the Notice for Repaving Blankenship Circle was not published twice in the paper so the Hearing and Approval will have to be postponed until the September 9, 2019 regular board meeting.

**PUBLIC COMMENT**

The public comment period was opened at 7:09 pm and there were no comments. The public comment period was closed at 7:11 pm.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**Public Hearing for Fire Services Special Assessment**

The Public Hearing was opened at 7:15 pm.

Lisa Miller, 2094 Redwood – asked is this going to be a one-time assessment, will it go up in the future and stated her objection to the special assessment.

Denice Wagner, 2469 Solarwood – asked if this is for the Medical First Responders and stated her objection to the special assessment.

Randy Hergenreder, 10001 Maple Road – stated his objection to the special assessment.

Brian Hergenreder, 7240 Davison Road – stated his objection to the special assessment.

Diane Beecher, 2487 Misty Lane – stated her approval of the special assessment.

Neal & Pamela Kiefer, 124 W. Clark Street – stated she owned a parcel on Carriage Way and wanted to know why vacant land was the same amount as improved property? The Kiefers stated their objection to the special assessment.

Steven Shimmons, Division Manager for Windsor Place Apartments, Charter Oaks Apartments, and Shannon Manor Townhomes – sent a letter stating his objection on behalf of Edward Rose & Sons.

Duncan Moore, 617 W. Second St – sent an email stating his objection due to his back property is in the township and the front half is in the city.

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Peggy LaRocque, vacant land on Irish Road – sent a letter stating her objection to the special assessment.

This resolution adopts the special assessment roll for Fire Protection Services. The board members explained the increasing fire runs, that the assessment is strictly for Davison Township, the fact that this will not cover the entire cost of fire runs charged to the township, that the fire run rate is the same for every run, that each individual municipality pays for their own runs and are currently considering either a special assessment or passing a millage to cover the costs, that the increase in medical runs is a county wide issue, why First Responders are sent to emergency calls and for those that have specific questions to attend a Fire Authority meeting for clearer answers. The public comment was closed at 7:45 pm.

**MOTION BY MILLER, SECOND BY SHIELDS** to approve Resolution #2019-23 Special Assessment Roll for Fire Protection Services as presented. Roll call: Yes – Shields, Elkins, Karr, Howell, Miller. Motion carried unanimously.

**Resolution #2019-24 Intent for Establishing Downtown Development Authority**

Mr. Smith stated this resolution is to establish an expanded area of the DDA district with parcels that were not included in the creation of the first DDA district. This district, if established, will be a second area and will consider 2019 as its base year for collection of taxes.

**MOTION BY KARR, SECOND BY HOWELL** to approve Resolution #2019-24 Establishing Downtown Development Authority district as presented. Roll call: Yes – Elkins, Karr, Howell, Miller, Shields. Motion carried.

**Approve DCER Renewal Agreement Contract**

Mr. Elkins stated that the City of Davison, Davison Township and Davison Community Schools have had a Davison Community Enrichment and Recreation agreement since 2003. This renewal agreement is for five years, through July 31, 2024. DCER set Davison Township’s portion at \$25,000 for the 2019-2020 school year only; the remainder of the contract is \$45,000 annually. DCER provides programs for families and students throughout the Davison area.

**MOTION BY SHIELDS, SECOND BY KARR** to approve the DCER Renewal Agreement Contract as presented. Roll call: Yes – Karr, Howell, Miller, Shields, Elkins. Motion carried.

**Approve Fee Schedule Changes & Amend Ordinance 2013-14-A**

This amendment proposes changing the expiration of licenses from “30<sup>th</sup> day of April of each year” to expiring “at midnight on the 30<sup>th</sup> day from the date of issue”. The ordinance with this amendment shall be Ordinance 14-2.

**MOTION BY KARR, SECOND BY HOWELL** to approve Ordinance 14-2 as presented. Roll call: Yes – Howell, Miller, Shields, Elkins, Karr. Motion carried.

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Due to more information needed the Fee Schedule changes were tabled until the September 9, 2019 board meeting.

**Approve Hourly and Salaried Employee Manuals**

Ms. Shields explained that the hourly employee manual needed updating to include changes and updates to various policies. Salary employees have not had a personnel manual prior to this. Both manuals have been reviewed by the Personnel Committee which is recommending approval to the full board.

**MOTION BY KARR, SECOND BY HOWELL** to approve the Hourly Employee Manual as presented. Roll call: Yes – Miller, Shields, Elkins, Karr, Howell. Motion carried.

**MOTION BY KARR, SECOND BY HOWELL** to approve the Salary Employee Manual as presented. Roll call: Yes – Shields, Elkins, Karr, Howell, Miller. Motion carried.

**BOARD COMMENTS**

Cindy stated that the County Board of Commissioners approved the purchase of new modems for the new election equipment which we originally thought the township would have to purchase. This saves us \$2400.

Casey stated that this weekend is Sharks after Dark at Lake Callis.

**MOTION BY ELKINS, SECOND BY SHIELDS** to convene to Executive Session at 8:25 pm to discuss the sale of township property and employee contracts.

**MOTION BY SHIELDS, SECOND BY HOWELL** to reconvene to Regular Session at 9:30 pm.

**MOTION BY ELKINS, SECOND BY MILLER** to approve Police Chief employment contract through July 31, 2024, starting wage \$104,370.

**MOTION BY MILLER, SECOND BY SHIELDS** to approve the Deputy Chief employment contract through July 31, 2024, starting wage \$88,299.

**ADJOURNMENT**

The regular meeting was adjourned at 9:35 pm.

Submitted by:

Approved by:

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Cindy K. Shields, Clerk

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Timothy W. Elkins, Supervisor