

# MEETING DAVISON AREA SENIOR CENTER AUTHORITY BOARD MINUTES

## REGULAR MEETING

MONDAY, May 20, 2019

**MEMBERS PRESENT:** Tim Elkins, Dona Jenks, Charm Healy, Jacqui McKellar.

**ABSENT MEMBERS:** Barb Arsenault

**EX- OFFICIO PRESENT:** Kathy Davis, Senior Center Executive Director

**CALL TO ORDER:** Chairperson Dona Jenks called the business meeting to order at 3:03 p.m.

**APPROVAL OF AGENDA:** MOTION BY, McKellar SUPPORTED BY, Elkins to accept the agenda. Motion carried.

### **MINUTES OF THE April 2019, MEETING**

Minutes were read, MOTION BY, McKellar SUPPORTED BY, Healy to accept the report. Motion carried.

### **SENIOR CITIZENS AUTHORITY BOARD FINANCIAL REPORT**

Treasurer, Elkins, presented the April 2019, Financial Report. MOTION BY, McKellar to file report, SUPPORTED BY, Healy to accept the report. Motion carried.

### **DIRECTORS REPORT**

MOTION BY, Jenks SUPPORTED BY, Elkins to accept the Director's report. Motion carried.

### **UNFINISHED BUSINESS**

Draft done – Employee Manual. One final review & will go to Lattie.

September revisit snow contract.

Cemetery Plot – charge to open & close plot. \$1,395 each. Interested party would not be able to purchase. Tim suggested to donate to church. Kathy has 12 mos. to try to sell & review at that time.

MOTION BY, McKellar SUPPORTED BY, Elkins

**NEW BUSINESS**

Budget Report – approved the 2018-2019 budget amendment in the amount of \$4,502 as recommended.

MOTION BY, McKellar SUPPORTED BY, Healy Motion carried.

ROLL CALL: Healy - Yes

Elkins – Yes

Jenks – Yes

McKellar – Yes

Proposed Budget – MOTION BY, McKellar SUPPORTED BY, Healy

ROLL CALL: Healy – Yes

Elkins – Yes

Jenks – Yes

McKellar - Yes

Comments:

Lawncare – Kathy picked Jack & the Beanstalk - 2018 season. \$15.00 less than Diane charged. One year contract – mow once a week \$65.00 weekly.

Handicapped switch – is now working – so not going to fix what is not broken.

Balance in Checking acct.     \$86,000

    Trip acct.                 \$10,900

    Memorial acct.         \$14,000

Question “Audit” in 2021 the senior center could choose to use county to do audit. They only charge \$2000. Need to notify county by April 2020. Call prior to notify them & check on cost.

We should check & see who has done audits in years past & how many senior centers have used the county system & when did this program start with county doing audits.

Discussion:

Ken Ballard want to resurface entrance drive at a cost of \$2000 - \$2500 that should help at lest another 5 years before resurfacing.

Asked Jacqui if City would consider an increase in amt. to senior center. That would bump it to \$5411. from City. She would have to ask.

Some potholes need to be repaired if no major work is planned. There are 3 large potholes in 1<sup>st</sup>. parking lot.

Maintenance Man – need to hire on a “as needed basis.” Rm 7 drywall repair.

Phones – Universal problem.

Goyette – lowest bid on lights \$14,000. For all parking lot & bldg. lights after rebates. That would turn everything over to LED. Tim to check and see if we can get discount if Twp. & senior center get both done.

Kathy & Tim said \$14,000 is in Memorial fund & could be used for lighting. Tim will check with auditor if restriction on this acct.

Dona said ask City & Twp. to pay portion of \$14,000.

Should look into furnace & air replacements plan with Consumers. What rebates do they have?

Ballard Village residents come over to Senior Center & smoke outside. They are in senior center parking lot. Kathy told them they cannot do it. They sit in their cars & smoke in pajama's with oxygen on or sit along the curbs.

**ADJOURNMENT 4:39 p.m.**

Next Meeting will be Monday, June 17, 2019