

**DAVISON TOWNSHIP
REGULAR MEETING MINUTES
May 14, 2018**

MEMBERS PRESENT: Supervisor Karen Miller, Clerk Cindy Shields, Treasurer Pat, Trustee Tim Elkins, Trustee Matthew Karr

Attorney David Lattie

Police Chief Rick Freeman

Planning/Zoning/Assessing Operations Supervisor Jeremy Smith

MEMBERS ABSENT: Zoning/Planning Administrator Charm Healy, Building Manager Matt Place, Parks & Rec. Director Casey Reed

OTHERS PRESENT: John Krueger, Jim Morey and Donna Meyer

CALL TO ORDER

The regular meeting of the Davison Township Board of Trustees was called to order at 7:00 p.m. at the Davison Township Municipal Center, 1280 N. Irish Road, Davison, MI 48423 and the pledge of allegiance was recited.

ADOPT THE AGENDA

MOTION BY KARR, SUPPORT BY SHIELDS to adopt the agenda as presented. Motion carried unanimously.

PREVIOUS MINUTES

MOTION BY KARR, SUPPORT BY SHIELDS to approve the April 9, 2018 regular board minutes as presented. Motion carried unanimously.

MOTION BY KARR, SUPPORT BY ELKINS to approve the April 23, 2018 special board minutes as presented. Motion carried unanimously.

APPROVE TREASURER'S REPORT

Pat read the April, 2018 Treasurer's Report as follows:

General Fund	\$353,690.36
Construction Fund	<u>400,972.45</u>
Total	\$754,662.81

He also gave the Quarterly Report as follows:

General CD's	\$1,401,455.48
Construction CD's	1,049,233.77
Cemetery CD's	<u>315,171.25</u>
Total	\$2,765,860.50

**DAVISON TOWNSHIP
REGULAR MEETING MINUTES
May 14, 2018**

MOTION BY KARR, SUPPORT BY SHIELDS to approve the April, 2018 Treasurer's Report as presented. Motion carried unanimously.

APPROVAL OF BOARD BILLS

Karen gave the total of the Board Bills through May 14, 2018, as \$1,297,246.92

MOTION BY KARR, SUPPORT BY ELKINS to approve payment of the Board Bills as presented. Roll call: Yes- P. Miller, Shields, K. Miller, Karr, Elkins. Motion carried.

PUBLIC COMMENT

The public comment period was opened at 7:04 p.m.

John Krueger – 7278 Davison Road – asked about the Blight Ordinance. Jeremy explained that blight is anything dangerous, unsanitary, obnoxious or unsightly conditions upon premises or vacant lands or public right-of-way within the Township and anything in the driveway that is not a vehicle is considered blight.

Public comment period was closed at 7:17 p.m.

UNFINISHED BUSINESS

None

NEW BUSINESS

Set Budget Workshop and Public Hearing dates

Karen requested the date of the Budget Workshop be set for Monday, June 11, 2018, at 2 pm.

MOTION BY K. MILLER, SUPPORT BY KARR to set the Budget Workshop for Monday, June 11, 2018 at 2 pm. Motion carried unanimously.

Karen requested the Budget Public Hearing date be set for Thursday, June 21, 2018, at 6 pm.

MOTION BY K. MILLER, SUPPORT BY KARR to set the Budget Public Hearing for Thursday, June 21, 2018 at 6 pm. Motion carried unanimously.

Set Public Hearing for Solarwood Street Lighting District

Karen stated that the Public Hearing for Solarwood Street Lighting District should be held on June 11, 2018 at 7:05 p.m.

MOTION BY K. MILLER, SUPPORT BY KARR to set the Public Hearing for Solarwood Street Lighting District on June 11, 2018 at 7:05 p.m. Motion carried unanimously.

Set Public Hearing for Summerwood Street Lighting District

Karen stated that the Public Hearing for Summerwood Street Lighting District should be held on June 11, 2018 at 7:10 p.m.

**DAVISON TOWNSHIP
REGULAR MEETING MINUTES
May 14, 2018**

MOTION BY K. MILLER, SUPPORT BY KARR to set the Public Hearing for Summerwood Street Lighting District on June 11, 2018 at 7:10 p.m. Motion carried unanimously.

Approve Resolution to Authorize Reimbursement of Expenses from Bond Proceeds

Karen explained that this resolution outlines the repayment process to the Township. At such time as the Township issues bonds for the long-term financing of the street paving improvements in the special assessment district established in the Atherton Country Club Estate #1-5 and parcel #05-21-400-012, the Township shall be reimbursed for its expenditures for those improvements out of the proceeds of the Bonds. Suggested amendments to the resolution are to number it as 2018-5-14, add parcel #05-21-400-012 and increase the amount to \$693,000.

MOTION BY SHIELDS, SUPPORT BY KARR to approve the Resolution Authorizing Reimbursement of Expenses from Bond Proceeds with amendments as presented. Roll call: Yes- Shields, K. Miller, Karr, Elkins, P. Miller. Motion carried.

Approve Resolution for Post Construction

Jeremy stated that the original resolution submitted for the NPDES permit needed to include wording regarding discharges outside the township's MS4's.

MOTION BY SHIELDS, SUPPORT BY P. MILLER to approve the Resolution for Post Construction as presented. Roll call: Yes – K. Miller, Karr, Elkins, P. Miller, Shields. Motion carried.

Approve Resolution for Letters of Credit

This resolution renews the two irrevocable Letters of Credit for MDEQ permits #11-25-0047-P at \$101,000 and #14-25-0010-P for \$83,500 for a period of five years. These were established on August 11, 2014, to meet the MDEQ requirement for wetlands mitigation at 1126 N. Gale Road (Lake Callis Recreation Center).

MOTION BY KARR, SUPPORT BY ELKINS to approve the Resolution for Letters of Credit as presented. Roll call: Yes- Karr, Elkins, P. Miller, Shields, K. Miller. Motion carried.

Approve Food & Beverage Policy

Cindy presented this administrative policy which establishes a provision for the purchase of food and beverage for employees, commissioners, board members, volunteer, election inspectors and officials when working an extended period of time or while attending regular meetings, special meetings, or training sessions.

MOTION BY KARR, SUPPORT BY ELKINS to approve the Food & Beverage Policy as presented. Motion carried unanimously.

**DAVISON TOWNSHIP
REGULAR MEETING MINUTES
May 14, 2018**

Approve Cost for Pavement Repairs

Karen explained that the State of Michigan granted an additional \$122,700 for road repairs. After speaking with the Road Commission and receiving some cost estimates there are two different options she would like the board to consider. The Road Commission recommended Chip & Seal for Baxter and Oak Roads. Both roads were on our schedule to be done along with Bristol and Kitchen roads.

MOTION BY SHIELDS, SUPPORT BY KARR to approve the cost estimates for Chip & Seal of Baxter and Oak roads projects as recommended by the Genesee County Road Commission. Roll call: Yes- Elkins, P. Miller, Shields, K. Miller, Karr. Motion carried.

Approve a Little Library from Kiwanis

Karen said that Kiwanis approached her about erecting a Little Library somewhere here at the township hall. There was discussion about placement and maintenance.

MOTION BY ELKINS, SUPPORT BY SHIELDS to approve the Little Library as presented. Motion carried unanimously.

FUTURE BUSINESS

- MERS OPEB Investment review
- Pine Grove Cemetery funding and Ordinance review

BOARD COMMENTS

Karen congratulated Cindy for receiving her MTA Township Governance Academy Certification. Casey received a grant for 30 flats of milkweed plants to feed the Monarch Butterflies.

Cindy announced that Assistant Fire Chief Skip Davis has retired.

INFORMATIONAL ITEMS

- Porter's Liquor License – for beer and wine tasting permit.
- G2G Sales
- DCER Financial Reports
- Community Electronic Information Signs Letter
- FANG report

EXECUTIVE SESSION

MOTION BY SHIELDS, SUPPORT BY K. MILLER to convene to executive session at 7:50 p.m. to discuss sale of township property. Roll call: Yes – P. Miller, Shields, K. Miller, Karr, Elkins. Motion carried.

MOTION BY ELKINS, SUPPORT BY P. MILLER to reconvene to regular session at 8:00 p.m. Roll call: Yes – Shields, K. Miller, Karr, Elkins, P. Miller. Motion carried.

**DAVISON TOWNSHIP
REGULAR MEETING MINUTES
May 14, 2018**

ADJOURNMENT

The meeting was adjourned at 8:01 p.m.

Cindy K. Shields, Clerk

Karen M. Miller, Supervisor