

**DAVISON TOWNSHIP
REGULAR BOARD MEETING
May 11, 2020**

MEMBERS PRESENT: Supervisor Tim Elkins, Clerk Cindy Shields, Treasurer Pat Miller

Via Conference call: Trustees Matthew Karr, Travis Howell and Police Chief Rick Freeman

Recording Secretary Rhonda Clark

OTHERS PRESENT: None

CALL TO ORDER

The regular board meeting of the Davison Township Board of Trustees was called to order at 7 pm at the Davison Township Municipal Center, 1280 N. Irish Road and the Pledge Of Allegiance was recited.

ADOPT THE AGENDA

Mr. Elkins asked to remove Item E: Resolution Phillips Drain Genesee County Drain Commission until the next regular meeting due to lack of information.

MOTION BY SHIELDS, SECOND BY MILLER to approve the May 11, 2020 agenda with amendments as presented. Motion carried unanimously.

PREVIOUS MINUTES

MOTIN BY KARR, SECOND BY HOWELL to approve the April 13, 2020 regular meeting minutes as presented. Motion carried unanimously.

TREASURER'S REPORT

Mr. Miller reported a total of \$728,897.67 for April, 2020 revenues. He also reported that the CD rates have dropped dramatically and the quarterly report will be reported at a later date. Ms. Shields suggested doing short term CD's for the time being. The G2G Quarterly Report was also included.

MOTION BY KARR, SECOND BY SHIELDS to approve the April, 2020 Treasurer's Report as presented. Motion carried unanimously.

BOARD EXPENDITURES

Mr. Elkins reported total expenditures for April 4 through May 7, 2020, to be \$855,780.66.

MOTION BY KARR, SECOND BY HOWELL to approve the Board Expenditures as presented. Roll call: Yes-Miller, Shields, Elkins, Karr, Howell. Motion carried.

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PUBLIC COMMENT

The public comment period was opened at 7:05 pm and there were no comments.

UNFINISHED BUSINESS

None

NEW BUSINESS

2021-2023 CDBG Cooperative Agreement

Ms. Shields explained this letter of agreement will allow the township to remain in the CDBG Program for fiscal years 2021-2023. She recommended the board's approval of the Clerk's signature on the letter of agreement.

MOTION BY ELKINS, SECOND BY KARR to approve the Clerk's signature on the May 11, 2020 Genesee County Community Development Block Grant Program Cooperative Agreements for Fiscal Years 2021-2023 as presented. Motion carried unanimously.

2020-2021 Senior Center Budget

Mr. Elkins presented the 2020-2021 Senior Authority Budget. Davison Township's contribution will be \$50,156. The increase this year is due to the need to replace the HVAC System at the Center and an additional MERS contribution. The additional pension contribution is part of an ongoing plan to meet the state required funding levels. There was discussion about Richfield Township contributing with CDBG funding for the past two years.

MOTION BY SHIELDS, SECOND BY MILLER to approve the 2020-2021 Senior Center Budget as presented. Roll call: Yes- Shields, Elkins, Karr, Howell, Miller. Motion carried.

Set Township Budget Workshop Date

The board discussed holding the Budget Workshop on May 27 or 28, 2020. It was decided to hold the meeting on May 27, 2020 at 10 am.

Set Public Hearing for 2020-2021 Township Budget

Mr. Elkins suggested holding the public hearing at the next regular board meeting on June 8, 2020.

MOTION BY ELKINS, SUPPORT BY SHIELDS to set the Public Hearing for the 2020-2021 Township Budget on June 8, 2020 at 7:05 pm. Motion carried unanimously.

Employee Cell Phone Allowance Policy #2020-01

Clerk Shields presented this policy which reflects long standing practice but has never been in written policy before. She stated that employees who are out in the field or at various

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parcs need to be in communication so this is a safety issue as well as a compensation issue. The allowance amount has been the same for years. This policy lays out who is eligible for the cell phone allowance. There was discussion about how many parks employees would be eligible and that this can be controlled through the budget process.

MOTION BY HOWELL, SECOND BY MILLER to approve Employee Cell Phone Allowance Policy #2020-01 as presented. Roll call: Yes-Elkins, Karr, Howell, Miller, Shields. Motion carried.

FUTURE BUSINESS

Supervisor Elkins proposed a special meeting to discuss the parks budget, and if the parks should be opened due to the Stay Home, Stay Safe Executive Order. He suggested Thursday, May 21, 2020 at 8:30 am. The board members agreed.

BOARD COMMENTS

Clerk Shields explained vacation and personal time usage temporary plan for the employees. Because of the current extension of the Stay Home, Stay Safe Executive Order, the employees will not be allowed enough time to use all vacation and personal time. The Employee Policy Manual states that 35/40 Hours of vacation time, after 15 years of service, can be paid to employees and 35/40 Hours of personal time can be carried over to the next fiscal year or all personal time acquired can be paid before the next fiscal year. She suggested up to 70 Hours of vacation time be paid, and any remaining time will be carried over to the next fiscal year. She also discussed the damage to the Veteran's Court of Honor and we are waiting for quotes.

Rick stated that all employees infected with Covid19 are back to work, the new officers are doing stellar work and updated the board on the new decals on police vehicles.

INFORMATIONAL ITEMS

- A. Charter-Spectrum updates on channels.
- B. Consumers Energy Public Notice of Hearings.

ADJOURNMENT

The meeting was adjourned at 7:50 pm.

Cindy K. Shields, Clerk

Timothy W. Elkins, Supervisor