

LIBRARIAN'S REPORT: Head Librarian Sue Misra:

Community Relations:

Our last Board meeting was held on March 1st.

Library Operations:

Our door counter for March was 9265 and April was 8906.

We had 1975 self-checkout usage for March, and 1579 for April. We had 1395 hours of PC logins in March, 1218 in April. We had 282 WIFI logins for March, 281 for April 254.

The circulation statistics for March was 15,064, and 12,217 for April. The new patron added in March was 88. In April we added 94 patrons.

Currently I have 3 volunteers that have been regularly volunteering at the Library.

Thanks to Brian, Randy and Ariana for their time. Kathy Hoist volunteers occasionally.

We had the staff pick book display, Window display and Easter book displays. All the displays went very well and patrons checked out items from the displays. I have been ordering new books on I-Page and other catalogs. We have been getting huge incoming and outgoing deliveries. We have been very busy on most days. Our window display was done by Nicole. March was "What brings you happiness"? We had 17 entries. Our window display for April was "What books do you find magical"? We had 27 entries.

Weeding has been ongoing to alleviate overcrowding of the shelves. Majority of the weeded items were given to the Board for the book sale and some were given to the branches that needed them. 403 items were weeded in March and about 130 items were weeded in April.

Evenings and Saturday mornings are a busy place at the Davison library. We have lots of kids that get tutored here. It is great to see the library as a vibrant part of the community.

Our duplicate DVD's were sent to branches that did not have a copy. Julie worked on the DVD project.

Physical Facilities:

We are truly grateful to our Library Board for their continued support towards the Davison Library.

Our carpeting project started on April 10th. The library was closed from April 11th through April 13th so Library Design can complete the job without any interruptions.

The management team comprising of Dave and Mary with my input decided to close the library for 3 days. The drop box remained open the entire duration and into the Easter break. The materials that were checked out from the library were not due during those dates. It has been a long time since the Davison library had a facelift. A big round of applause to the Davison Library Board, The Davison City, Davison township and Richfield township to make this amazing project happen.

Thanks to the supportive Library board under the leadership of Marge, the Davison city under the leadership of Andrea, the Davison Township, and Richfield Township to make the new carpeting happen at the Davison Library.

Marge has come in on several occasions to empty the cash box.

Damien white completed the mural on April 9th. He did a marvelous job. We have been getting compliments about the mural from our patrons.

We would like to have new carpet runners for the front entrance and by the circulation desk. The ones that are there currently are old and dirty.

We had over 100 boxes of incoming delivery that were stored in the warehouse during the closing. It took us a week to get caught up with both the Promed and Internal GDL delivery.

I requested Kelly Flynn about press release about the carpeting and mural on April 7th.

I gave a thank you card and gift card to Damien white for his beautiful masterpiece mural on April 10th.

I attended the volunteer appreciation breakfast on April 12th at Grand Blanc McFarlen Library. Rita Gould was present for the event. It was a very nice event organized by our Community Relations Department and Human resources manager to recognize our awesome volunteers.

I and my page staff worked at the McFarlen library on April 11th, 12th and 13th while the branch was closed for carpeting. The drop box was open for the closing and during the Easter break.

The IT department unhooked and hooked up the staff and patron computers for the carpeting project. All the computer connections were removed from the floor and tied up. Chris and Sheila from the IT department did this awesome work.

Mary H., our Branch operations manager did the materials check ins from our drop box from April 11th through April 13th. Thanks to Mary for emptying the drop box.

The extra carpet squares and carpet moldings were taken by the DPW department to be stored in the city offices. Thanks to Marge for doing the needful by contacting Andrea.

The inside front doors needed to be aligned. A service request was sent to the city offices on April 20th. Brian from the DPW fixed the doors promptly.

There have been changes in the library. I moved the new Board book cart from its original location to the new location by the window. The bench by the window was moved to the paperback area. I and Julie did the moving. The children's area looks organized at this time.

Ashley worked on moving the Anime movies to the Graphic novel section to make room for our expanding movie collections.

The Play away views were relocated from the audio book section to the children's area. The unused tax forms were recycled at the end of April. This month's jean charity was "Humane Society of Genesee County".

Groups:

We have adults from the group home come for the library visit every Monday from 10 am to 11 am. We had 10 adults from the group home that visit the library regularly.

Programs:

On March 6th we had 20 adults and 27 kids for Story time with Miss Marcia; we had 21 adults for the Adult Folklore program on March 6th.

For the St. Patrick's Day party we had 40 adults and 65 kids attend the program. It was a wonderful program. Marge, Millie and Sue Vamos did a great job organizing the party. The kids had a great time looking for leprechauns.

On March 13th we had 13 adults and 19 kids for story time and 10 adults for Adult Folklore.

On March 20th we had 21 children and 15 adults for Story time with Miss Marcia. Adult folklore with Miss Marcia we had 20 adults.

On March 27th, we had 18 adults and 28 kids that attended story time with Miss Marcia and 23 adults for Adult Folklore.

On April 3rd, Story time with Miss Marcia we had 22 adults and 27 kids for story time and 15 adults for adult folklore.

On April 8th we had the Eggstravanza party. We had a great turnout with 90 adults and 55 kids. The kids had a great time egg hunting at the library. Marge Millie and Maddy filled the Easter eggs and placed it in the children's area of the library. Marge also baked Easter cookies and the kids had a blast. 300 eggs were hidden in the library. We also had a few large eggs with grand prize of a dollar bill inside of it.

Thanks to my supportive board for doing great things for the library and the community.

On April 10, in spite of the carpeting chaos the kids had a great time at story time with Miss Marcia. We had 18 adults and 21 kids. We had 30 adults for Adult folklore. 3 groups were present that day.

Our last story time on April 17th we had 8 adults and 10 kids for story time with Miss Marcia. The patrons loved the new carpeting and the library look very beautiful. The Adult folklore we had 42 adults it was our largest so far for the season. We had 2 new groups that came in addition to our 2 regular groups. We had a group from the GISD and from the school of deaf.

On March 16th we had the Kindred Hospice – Flint volunteer recruitment open house from 3:30 pm till 4:30 pm.

We had the Pinnacle food job fair on March 20th. There was lot of interest this time around. The job fair was from 10 am till 1 pm.

The community Relations department has been sending us the posters and program flyers. I have been giving the bookmarks and program flyers when I sign patrons for a new library card. Great programs have been planned for the reading programming performances by the community relations department. We are having the Hawk Hill Raptors on May 6th. Our first program starts on May 6th and the last program ends on August 17th.

I attended couple courses offered by the GDL University. Jerilyn and Mary conducted the courses. I attended the “EEOC Laws and Workplace Ethics, what every manager needs to know” on March 29th. It was a great session and I learnt a lot. Thanks to Jerilyn for educating us. I attended the Patron /Privacy code course on April 26th @ GB. It was another great session. We received the Summer Reading Challenge T-shirts from the Community Relations Department on April 26th. It looks great and we are looking forward to a great summer reading Challenge this year.

GDL Report: reported by David Conklin

- Not available this meeting

Davison School District: Presented by Susan Vamos

- Not available this meeting

OLD BUSINESS:

- New carpet looks great

NEW BUSINESS:

- Community Open House planned for May 18 at 3:00 – 5:00 pm
 - GDL will help organize and promote
- Entrance rugs are needed to help protect the new carpet
 - 1 for between the entry doors and 3 inside around circulation desk
 - Rita made a motion to buy the rugs, 2nd by Alice (board passed)
- Alice will be purchasing the flowers for the front of the Library
- Very thankful to the City DPW workers for all their help and hard work to update library (paint and repairs)
- Marge will be purchasing a gift card to thank the DHS student that painted the mural
- Rita will be talk with DDA about doing a small book sale during one of the car shows this summer
- Summer reading program donation of \$500
 - Diane made the motion, 2nd by Alice
- Plan to sticker code book to make organization easier for book sales

FRIENDS OF THE LIBRARY:

- Book sale
 - July 7 & 8; Nov. 3,4 & 5
 - 2018: March 9,10 & 11

NEXT MEETING:

- Wednesday, July 5, 2017 at 4:00pm

ADJOURNMENT:

Meeting adjourned at 5:05 pm

Motion made by Alice Walberg & 2nd by Diane Beecher

SUBMITTED BY:

Travis Howell: Secretary