

DAVISON AREA LIBRARY BOARD MINUTES OF MEETING March 6, 2019

PRESENT:

Sandy Abernathy (Davison Township)	Present	Mildred Burgess (Richfield Township)	Present	Susan Vamos (Davison Schools)	Absent
Rita Gould: Treasurer (Richfield Twp)	Absent	Diane Beecher, Vice- President (Davison Twp)	Present	Alice Wallberg: President-in- Waiting (City of Davison)	Absent
Michelle Abbott: Secretary (City of Davison, Rotating Member)	Present	Marge Reinhardt: President (City of Davison)	Present	Sue Misra: Librarian	Present
		David Conklin GDL Representative	Present		

Marge Reinhardt called the meeting to order at 4:15pm. Meeting adjourned at 5pm.

GUESTS: None

TREASURER’S REPORT:

Deferred until May meeting

OLD BUSINESS:

1. Approval of January Minutes (Approved w/corrections, Result: Passed w/correction)
 - a. Rita and Sandy swapped on Item #7

NEW BUSINESS:

1. Book Sale: March 8-10th
 - a. Discussed scheduling for Book Sale
 - b. Student volunteers scheduled for Thurs at 315pm, Set up to begin at 230pm
 - c. Roaming School Bus Library—will donate any leftover children’s books to this group (Susan V. will pickup the books)
 - d. Only price change will be DVRs @ \$1
2. April 13th Easter Egg Hunt
 - a. Volunteers arrive at 1pm to fill eggs
3. Contact List Updated (Michelle will print copies to distribute at next meeting and email list with meeting minutes)
4. Electric Sign Fundraising
 - a. Will delay application to Davison Community Fund until 2020

- b. Will also explore other Community Foundation of Greater Flint opportunities for 2020
 - c. Will delay exploring possible township community funds to next year due to their financial contributions to the roof repairs and new carpet
 - d. Michelle left voicemail for David Gould, inviting the Index to the sale
5. GDL Update
- a. Photocopiers updated every 5 years, new machines will have color printing, USB ports, and wireless printing capabilities.
 - b. Board meetings will be bi-monthly starting with the March meeting.
6. Flowers: Discussion regarding purchase of flowers from Davison Greenhouse versus past source—Alice will explore the options and report back.
- a. Report deferred until May
7. Next Meeting: Wednesday, May 8th @ 4pm

LIBRARIAN'S REPORT:

Community Relations:

Our board meeting was on January 9th. We have a new alternate board member Michelle Abbott.

The Sue McCann book cart is being stocked by me on a regular basis. The patrons love the book cart in the lobby. Alice, Sandy and Debbie have been coming in regularly to sort the donated books. We have been receiving donations at this time. The book sale set up is scheduled for March 7th. Book sale is on March 8, 9, and 10th. The library was closed on January 28th, January 30th & January 31st due to inclement weather.

Library Operations:

Our door counter for January was 6,528 and February was 7,306. We had 1132 self-checkout usage for January, and 1638 for February. We had 1051 hours of PC logins in January, 1,118 in February. We had 204 WIFI logins for January and 264 WIFI logins for February.

The circulation statistics for January was 11,026, and 12,656 for February. The new patrons added in January were 74. In February we added 68 new patrons. Currently I have 2 volunteers that have been regularly volunteering at the Library. Thanks to Brian and Randy for their time.

We had the staff pick book display, Window display, Black history month book display, and the Healthy Heart display in January & February. Items were checked out from the various displays. We had 23 participants for the January window display "What is your favorite animal?" & "What is your favorite thing about school"?

The outdoor marquee signs were changed by Patrick and Zachary.

Staff participated in jean days this month.

Weeding has been ongoing to alleviate overcrowding of the shelves. The weeding lists were tailored to my requests and Sheila provided them to me promptly. Thanks Sheila for doing the needful. 68 items were weeded in January. In February 410 items were weeded. The best sellers and the books in excellent condition were given to the board for the book sale.

I attended the GDL-U "Personal or Personnel" on February 22nd. It was an excellent presentation with interaction between the staff. Mary and Jerilyn did a great job with the topic. The You-tube videos were awesome.

Staff Recognition:

Team Davison which includes my awesome Library Assistants and pages have been great team players in January & February. Teresa Jackson, won the quarterly page award. Teresa has been a hard worker and a team player. She is very diligent and has a pleasant personality.

Equipment:

On February 22nd we had issues with incoming phone calls. Chris from our IT department took care of the problem promptly.

Physical Facilities:

Anna, Ariana & Zachary worked on the posters and displays.

I have been stocking the book sale cart in the lobby.

Staff participated in jean days this month.

Processing of the new books was done by Michale, Patrick, Julie and Nick.

We had snow on February 18th and Dave came and cleaned the walkways for us. The city offices were closed for President's Day.

Thanks to the DPW department for clearing the snow from the walkways and parking lot.

Brian from the DPW replaced the light bulbs on February 20th. The library looks a lot brighter.

Weeding Projects:

The total number of items weeded in January & February was 478.

Problems:

EVENTS

Programs:

Story time with Miss Marcia started on January 7th.

January 7th Story time with Miss Marcia @ 9:30 AM we had 8 kids and 7 adults.

January 7th Story time with Miss Marcia @ 10:30 AM we had 8 kids and 7 adults.

January 14th Story time with Miss Marcia @ 9:30 AM we had 14 kids and 12 adults.

January 14th Story time with Miss Marcia @ 10:30 AM we had 18 kids and 13 adults.

January 19th 3 D Printing with I and Nick we had 5 kids and 3 adults. Nick was great assisting me with the program. The adults and kids had a great time designing 3 D key rings.

January 19th we also had the ARK Animal encounters. It was a great educational program. Rebecca did an excellent job explaining about the animals and their habitat. We had a great attendance despite the weather. We had 45 attendees.

January 28th Story time with Miss Marcia was cancelled as the library was closed due to bad weather.

February 4th Story time with Miss Marcia @ 9:30 AM we had 11 kids and 9 adults.

February 4th Story time with Miss Marcia @ 10:30 AM we had 16 kids and 11 adults.

February 9th we had the Lotion making class. We had 10 adults attend the program.

February 11th Story time with Miss Marcia @ 9:30 AM we had 12 kids and 8 adults.

February 11th Story time with Miss Marcia @ 10:30 AM we had 9 kids and 6 adults.

February 16th we had Paws to Read with Miss Katie @ 11 AM we had 4 kids and 3 adults.

Dasher was awesome with the kids. Miss Katie as always did a great job.

February 18th Story time with Miss Marcia @ 9:30 AM we had 6 kids and 3 adults.

February 18th Story time with Miss Marcia @ 10:30 AM we had 9 kids and 6 adults.

February 21st Intro to Tinkercad with I and Ryan we had 3 adults and 8 kids.

February 25th Story time with Miss Marcia @ 9:30 AM we had 8 kids and 6 adults.

February 25th Story time with Miss Marcia @ 10:30 AM we had 15 kids and 8 adults.

February 26th I had an outreach event at Central Elementary from 4:30 to 7:30 pm. We had around 125 adults and 125 kids at our table. It was a well-received event. Kelly from our Community Relations Department had provided swag items. Anna my page helped me with the event.

Outreach:

I attended Family reading/Science Night at Central Elementary. It was a great event. Anna my page helped me with the event.