

**DAVISON TOWNSHIP
SPECIAL BOARD MEETING
March 31, 2015**

MEMBERS PRESENT: Supervisor Karen Miller, Clerk Cindy Shields, Treasurer Pat Miller, Trustees Matthew Karr and Tim Elkins

Attorney David Lattie

Building/Planning Administrator Randy Stewart

Assessor Kim Nickerson

OTHERS PRESENT: John Krueger

CALL TO ORDER

The special meeting of the Davison Township Board of Trustees was called to order at 9:03 a. m. at the Davison Township Municipal Building, 1280 N. Irish Road, Davison, MI 48423 and the pledge of allegiance was recited.

NEW BUSINESS

Approve Website Design & Host Company Proposal

Cindy explained that the current website is in need of updating and she received quotes from Concept Three, Inc., Civic Plus, and I.T. Right. Civic Plus is an organization that handles municipalities throughout the country and their proposal had a great deal of suites, centers and modules, however Concept Three, Inc. looked over the proposal and felt we didn't need the Cadillac plan but could give us what we want for a lot less. I.T. Right is just getting into the website development and their proposal was very low. Concept Three is a local company and will save us money. She recommended Concept Three, Inc. for the website upgrading and to approve their contract as presented.

Tim Elkins recused himself from voting because Concept Three, Inc. is a client.

MOTION BY KARR, SUPPORT BY K. MILLER to approve the Concept Three, Inc. contract for our website upgrade as presented. Roll call: Yes – Shields, K. Miller, Karr. Mr. Miller was absent for this vote. Motion carried.

Approve I.T. Right Company Proposal

Cindy explained that I.T. Right is specific to municipalities and are familiar with security with Police Departments and other issues. The reason we began looking into a new provider is the cost of our current provider. I.T. Right will save us over \$57,000 a year and will provide us with some services we don't get now. They have also agreed to prorate May and June and then a full year contract for 2015/2016 starting in July, 2015.

Pat Miller entered the board room at 9:19 a.m. Tim Elkins recused himself from voting because our current provider is a client.

MOTION BY KARR, SUPPORT BY K. MILLER to approve I.T. Right contract as presented. Roll call: Yes – K. Miller, Karr, P. Miller, Shields. Motion carried.

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Approve Employee Letter of Understanding

Karen stated that Kim Nickerson, the township assessor, has approached the board with a letter of understanding to cover 2 years and 7 months of service time for the age requirements for medical benefits if she retires.

Kim explained that she is grooming Elisha Messina to replace her. The earliest that Elisha could be credited as a level three assessor would be May, 2017 and she doesn't plan to retire until that time. She is only presenting this letter of understanding to cover the basis in case she has to retire early.

There was discussion about giving notice, spousal support and each Department Head having this agreement.

MOTION BY SHIELDS, SUPPORT BY ELKINS to approve the Letter of Understanding between Davison Township and Kim M Nickerson with amendments. Roll call: Yes – Karr, Elkins, P. Miller, Shields, K. Miller. Motion carried.

Approve GCRC 2015 Dust Control Program

Karen said that the dust control program is an annual agreement between Davison Township and the Genesee County Road Commission. The cost of the materials for the first application is 50/50, the second application is 100% township and the third application if needed is 100% county.

Randy suggested the 1500 gal/mile option.

MOTION BY K. MILLER, SUPPORT BY ELKINS to approve the GCRC 2015 Dust Control Program contract with the 1500 gal/mile option for second application. Roll call: Yes – Elkins, P. Miller, Shields, K. Miller, Karr. Motion carried.

Approve Kraft Engineering Proposal for Gale Road Non-Motorized Trail

Karen explained this is for the section of trail on Gale Road going north on the west side of the road. The cost estimate is \$7,700.

MOTION BY ELKINS, SUPPORT BY K. MILLER to approve the Kraft Engineer Proposal as presented. Roll call: Yes – P. Miller, Shields, K. Miller, Karr, Elkins. Motion carried.

Approve GCRC Mill & Pave Proposal

Karen stated that the Genesee County Road Commission gave her two cost proposals for the milling and paving of Turtle Creek Drive. One is for a small section of the drive and the other is for the entrance off Davison Road to the first road beyond VG's.

There was discussion about the cost and the amount of road being fixed.

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MOTION BY KARR, SUPPORT BY K. MILLER to approve the cost for milling and paving of Turtle Creek Drive in the amount of \$99,042.66 as presented. Roll call: Yes – Shields, K. Miller, Karr, Elkins, P. Miller. Motion carried.

PUBLIC COMMENT

The public comment period was opened at 10:03 a.m. There was no public comment and was closed at 10:03 a.m.

INFORMATIONAL ITEMS

There is a time extension on the Gale Road to Lapeer Road Trail project.

2015 Spring Household Hazardous Waste Collection date has been set.

ADJOURNMENT

The special meeting was adjourned at 10:08 a.m.

Cindy K. Shields, Clerk