

**DAVISON TOWNSHIP
REGULAR MEETING MINUTES
March 11, 2019**

MEMBERS PRESENT: Supervisor Tim Elkins, Clerk Cindy Shields, Treasurer Pat Miller, Trustees Matthew Karr and Travis Howell

Attorney David Lattie

Chief of Police Rick Freeman

Planning/Zoning Administrator Charm Healy

Building Official Matt Place

P.Z.A.OS.CE. Jeremy Smith

Parks & Rec. Director Casey Smith

OTHERS PRESENT: Theresa Harris, Luke Baker, Jackie Davis, John Krueger, and Kelly Smith

CALL TO ORDER

The regular meeting of the Davison Township Board of Trustees was called to order at 7:00 pm at the Davison Township Municipal Building, 1280 N. Irish Rd., Davison, MI 48423 and the pledge of allegiance was recited.

ADOPT THE AGENDA

MOTION BY KARR, SECOND BY HOWELL to adopt the March 11, 2019 meeting agenda with the amendment as presented. Motion carried unanimously.

APPROVE PREVIOUS MINUTES

MOTION BY KARR, SECOND BY HOWELL to approve the January 30, 2019 special meeting minutes as presented. Motion carried unanimously.

MOTION BY KARR, SECOND BY HOWELL to approve the February 11, 2019 regular meeting minutes as presented. Motion carried unanimously.

MOTION BY KARR, SECOND BY HOWELL to approve the February 14, 2019 special meeting minutes as presented. Motion carried unanimously.

TREASURER'S REPORT

Pat read the Treasurer's report for February, 2019 with a total of receipts at \$7,177,679.31.

MOTION BY KARR, SECOND BY SHIELDS to approve the February, 2019 Treasurer's Report as presented. Motion carried unanimously.

**DAVISON TOWNSHIP
REGULAR MEETING MINUTES
March 11, 2019**

BOARD BILLS

Tim read the Board Bills report though March 11, 2019 with total expenditures in the amount of \$5,758,482.13.

MOTION BY KARR, SECOND BY HOWELL to approve payment of the Board Bills as presented. Roll call: Yes – Miller, Shields, Elkins, Karr, Howell. Motion carried.

PUBLIC COMMENT

The public comment period was opened at 7:03 pm and there were no comments.

UNFINISHED BUSINESS

None

NEW BUSINESS

Approve Case #16-RZ-87

Jeremy stated the applicant is requesting that parcels 05-09-100-017 & 05-09-100-018 currently zoned M-2 (General Manufacturing) be rezoned to M-1 (Limited Manufacturing). The Planning Commission reviewed the request on February 13, 2019 and is recommending an approval based on the zoning is compatible with the surrounding land uses and it reduces the impact on surrounding properties.

Dan and Ashlee Fraze sent a letter of disapproval with the request due to traffic issues.

MOTION BY KARR, SECOND BY MILLER to approve Case #16-RZ-87 as recommend by the Planning Commission as presented. Roll call: Yes – Shields, Elkins, Karr, Howell, Miller. Motion carried.

Approve Case #16-RZ-88

Jeremy stated the applicant is requesting that parcel 08-15-501-073 currently zoned RU-1 (Residential Urban Single Family) be rezoned to GC (General Commercial). The Planning Commission reviewed the request on February 13, 2019 and is recommending an approval based on the zoning is compatible with the surrounding land uses and the future land use for this parcel is recommended for GC.

MOTION BY SHIELDS, SECOND BY MILLER to approve Case #16-RZ-88 as presented. Roll call: Yes – Elkins, Karr, Howell, Miller, Shields. Motion carried.

Approve Case #16-SP-2018-5

Jeremy stated the applicant is requesting to amend the Swan Lake Condominium site plan due to an undesirable building site. The Planning Commission reviewed the request on February 13, 2019 and is recommending an approval based on the revised layout complies with the requirements for condominiums in the township zoning ordinance and has been approved by Attorney Lattie contingent on approval of this contraction at the next Swan Lake Condominium

**DAVISON TOWNSHIP
REGULAR MEETING MINUTES
March 11, 2019**

Association meeting. The Association will provide meeting minutes from their next scheduled meeting in May.

MOTION BY KARR, SECOND BY HOWELL to approve Case #16-SP-2018-5 as presented. Roll call: Yes – Karr, Howell, Miller, Shields, Elkins. Motion carried.

Approve Master Deed for Irish Place Shops

Charm said that this is for the development on the corner of Irish and Lapeer Roads. It will be called the Shops at Irish Place and will contain a Taco Bell and other small shops. This is the next step before construction can begin and it is a basic master deed approved by Mr. Lattie and recommendations to approve.

MOTION BY SHIELDS, SECOND BY MILLER to approve the Master Deed Shops at Irish Place as presented. Roll call: Yes – Howell, Miller, Shields, Elkins, Karr. Motion carried.

Approve the 2019 Mowing Bid for Parks & Rec.

Casey stated that they sent out ten different bid package and only received two back. D&M Services Pro gave an estimate of \$12,864 to do all the parks.

MOTION BY KARR, SECOND BY HOWELL to award D&M Services Pro the contract for the 2019 mowing of the township parks. Roll call: Yes – Miller, Shields, Elkins, Karr, Howell. Motion carried.

Approve Ordinance 39 KK

Tim explained that the county has two reading system for the metered water, one of them being manual. Manual meter reading will be charged \$30 per read. This is a straight pass through from the county.

MOTION BY KARR, SECOND BY SHIELDS to approve Ordinance # 39-KK as presented. Roll call: Yes – Shields, Elkins, Karr, Howell, Miller. Motion carried.

Approve 2019 Dust Control Agreement

Tim explained that the township pays 50% for the first application, all of the second and if there is a third application the county will pay. The township's portion will be \$40,867 for the two applications.

MOTION BY SHIELDS, SECOND BY MILLER to approve the 2019 Dust Control Program as presented. Roll call: Yes – Elkins, Karr, Howell, Miller, Shields. Motion carried.

Approve General Fund Budget Amendment

Cindy said that each year the Perpetual Care Fund reimburses the General Fund, this was just an overpayment being corrected.

MOTION BY KARR, SECOND BY HOWELL to approve the General Fund budget amendment as presented. Roll call: Yes – Karr, Howell, Miller, Shields, Elkins. Motion carried.

**DAVISON TOWNSHIP
REGULAR MEETING MINUTES
March 11, 2019**

Approve Resolution 2019-5

Tim stated this is to approve the purchase of parcel 05-09-100-018 allowing the Supervisor or Clerk to execute the documents as the township representative.

MOTION BY KARR, SECOND BY HOWELL to approve Resolution 2019-5 with amendment as presented. Roll call: Yes – Howell, Miller, Shields, Elkins, Karr. Motion carried.

Approve Resolution 2019-6

Tim said this is to approve the sale of parcel 05-09-100-018 allowing the Supervisor or Clerk to execute the documents as the township representative.

MOTION BY SHIELDS, SECOND BY HOWELL to approve Resolution 2019-6 with amendment as presented. Roll call: Yes – Miller, Shields, Elkins, Karr, Howell. Motion carried.

Approve Resolution 2019-7

Tim said this is to approve the sale of parcels 05-09-100-017 & 52-09-200-019 allowing the Supervisor or Clerk to execute the documents as the township representative.

MOTION BY KARR, SECOND BY MILLER to approve Resolution 2019-7 with amendment as presented. Roll call: Yes – Shields, Elkins, Karr, Howell, Miller. Motion carried.

Approve Resolution 2019-8

Tim said this is to approve the sale of parcel 05-28-530-046 allowing the Supervisor or Clerk to execute the documents as the township representative.

MOTION BY KARR, SECOND BY SHIELDS to approve Resolution 2019-8 with amendment as presented. Roll call: Yes – Elkins, Karr, Howell, Miller, Shields. Motion carried.

Approve Memorandum to Increase Meal Per Diems

Cindy explained that the meal per diem has not changed in several years and to keep up with the times it needs to be increased. She asked the board if they would be willing to make a decision on this tonight.

There was discussion about employees going over the budget price and being reimbursed, creating a policy to make sure there is no doubt about what is covered, and tentatively approving up to \$45 per day.

MOTION BY SHIELDS, SECOND BY MILLER to approve the Meal Per Diem rate of \$45 per day as presented and will not take effect until the policy is approved. Motion carried unanimously.

Discuss Proposed Copier/Printer Lease Agreement

Tim explained that our leases for copiers and printers are coming do and we have four different companies give us estimates. Ricoh of course had the lowest leasing prices and will

**DAVISON TOWNSHIP
REGULAR MEETING MINUTES
March 11, 2019**

save us roughly \$4800 a year, and will combined the four contracts into two, this way we are not dealing with equipment leases ending at all different times of the year. We have a good relationship with Ricoh and service and supplies are quickly taken care of. He recommended the Ricoh estimates and establishing an agreement with them.

MOTION BY KARR, SECOND BY SHIELDS to approve the Ricoh lease estimate as presented. Roll call: Yes – Karr, Howell, Miller, Shields, Elkins. Motion carried.

Approve Legacy Assessing Services, Inc. amended contract

Tim stated this is to extend the 2019 contract for one month, until renewing it for next year while negotiating.

MOTION BY KARR, SECOND BY HOWELL to approve the 2019 Legacy Assessing Services, Inc. amended contract as presented. Roll call: Yes – Howell, Miller, Shields, Elkins, Karr. Motion carried.

FUTURE BUSINESS

None

BOARD COMMENTS

Pat Miller spoke about:

- We had a successful tax year this year.
- Spoke with a taxidermist about getting some mounted animals for the Nature Center.

Matt Place spoke about:

- Electricity at the outdoor classroom.

Jeremy Smith spoke about:

- Board of Review begins tomorrow, Tuesday, March 12, 2019.

Casey Reed spoke about:

- The ground breaking for the new pump station at Lake Callis has begun today.

INFORMATIONAL ITEMS

- FANG updates

ADJOURNMENT

The regular meeting was adjourned at 7:41 pm.

Submitted

Approved

Cindy K. Shields, Clerk

Timothy W. Elkins, Supervisor