

**DAVISON TOWNSHIP
REGULAR BOARD MEETING
February 12, 2018**

MEMBERS PRESENT: Supervisor Karen Miller, Clerk Cindy Shields, Treasurer Pat Miller, Trustees Matthew Karr and Tim Elkins

Attorney David Lattie

Building Official Matt Place

Zoning/Planning/Assessing Supervisor Jeremy Smith

Parks & Rec. Director Casey Reed

OTHERS PRESENT: Mary Jo Datz, Tom Thornburg, David Martin, Andy Bearbower, Robert & Sharon Wilber, John Krueger, Marcie & Gary Mabry, Patrick Dowdall, Dan Potter, Nancy & Dennis Carol, Doug Ockerman, Travis Howell, James Gerth, Jim Morey, Ben Baker, Larry Turnage

CALL TO ORDER

The regular meeting of the Davison Township Board of Trustees was called to order at 7:00 p.m. at the Davison Township Municipal Building, 1280 N. Irish Rd., Davison, MI 48423 and the pledge of allegiance was recited.

ADOPT THE AGENDA

Karen requested to add the Resolution for Board of Review meeting dates and an extension of the listing of property with Cooper Commercial. Pat asked to remove the Pitney Bowes Lease Agreement until he has more information.

MOTION BY KARR, SECOND BY SHIELDS to adopt the agenda with the amendments as presented. Motion carried unanimously.

PREVIOUS MINUTES

MOTION BY KARR, SECOND BY P. MILLER to approve the January 8, 2018 regular meeting minutes as presented. Motion carried unanimously.

TREASURER'S REPORT

Pat read the January, 2018 Treasurer's report as follows:

General Fund	\$ 892,960.39
Construction Fund	433,276.46
Tax Fund	<u>5,238,877.46</u>
Total	\$6,565,114.31

MOTION BY KARR, SECOND BY SHIELDS to approve the Treasurer's Report as presented. Motion carried unanimously.

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BOARD BILLS

Karen read the January, 2018 board bills as follows:

General Fund	\$ 947,820.99
Construction Fund	1,025,295.66
Tax Fund	<u>8,344,534.95</u>
Total	\$10,317,651.60

MOTION BY KARR, SECOND BY P. MILLER to approve payment of the January, 2018 board bills as presented. Roll call: Yes – P. Miller, Shields, K. Miller, Karr, Elkins. Motion carried.

PUBLIC COMMENT

The public comment period was opened at 7:04 p.m.

Marcy Mabry – 3146 Rivershyre Pkwy. – asked the board to reconsider allowing dogs at the Robert Williams Nature and Historical Learning Center. She enjoys walking her dog along the trails and feels that it will attract more people if it were allowed.

Ben Baker – 9293 Claridge – stated that he also walks the trails at the park and this gesture would be a good thing for the parks. He hasn't seen any dog waste on the trails while walking and hasn't had any incidences while there. He also asked about the repairs in Atherton Country Club Estates on Venezia, LaSpezia, and Claridge.

Matt said that he would like to have this subject revisited by the board because he did not see an issue with the dogs at this park.

Commissioner Dave Martin gave an update with county bonding issues, ORV Ordinances for areas within Genesee County and Road Commission issues. Also, he will be holding a Town Hall meeting held in Genesee Township on March 15, 2018 from 10 to 11 a.m.

The public comment period was closed at 7:18 p.m.

UNFINISHED BUSINESS

None

NEW BUSINESS

Atherton Country Club Estates #1, #2, #3, #4, & #5 Cost Hearing

Karen opened the cost hearing at 7:18 p.m. She stated that the Genesee County Road Commission has sent a construction agreement for reconstruction and resurfacing with an estimated cost of \$660,000. Notices were published and letters were mailed to the property owners with this cost hearing information. If the board agrees tonight, we will be adopting a resolution to confirm the special assessment roll and set the payment and collection of the special assessment. We received a letter from Kris & Pete Souders, 2511 Misty Lane, Davison, MI

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48423 objecting to the special assessment for Atherton Country Club Estates #1, #2, #3, #4, & #5.

Tom Thornburg- 9376 Country Club Ln. – asked about who would run the quote process for this project, what guarantee the property owners would have for the quality of this repair and if the drains would be fixed also.

Karen explained the road commission would handle the bidding for the job and the maintenance, but the township does provide crack sealing and said that if there were issues with drains to please let the construction personnel know.

Sharon Wilber – 2467 Misty Ln. – asked what the project entailed for Misty Lane, if everyone will be charged the same amount if the projects are different and objected to the special assessment.

Karen stated that the property owners made the decision on the construction project and Mr. Lattie said that there was no way to break each project down per parcel since this is the road commission recommendation for the project. It all becomes one project with one price divided per each parcel. You can object for the record if you feel it does not benefit your property.

Andy Bearbower – 2461 Misty Ln. – objected to the special assessment.

Jim Gerth – 2396 Country Club Ln. – asked about the length of the loan for bonding.

Mr. Lattie stated that it was as long as was allowed. Karen then said that once the project was completed a letter will be sent to each property owner stating the cost, payments and length of the assessment. There was discussion about when it would begin, sprinklers systems near curbs and when it would be on the tax roll.

The hearing was closed at 7:36 p.m.

Cindy stated that the publication dates were January 25, and February 8, 2018 and the number of the resolution is 2018-2-12.

MOTION BY K. MILLER, SECOND BY ELKINS to approve Resolution 2018-2-18 Confirmation of Special Assessment Roll; Lien; Payment and Collection of Special Assessment. Roll call: Yes – Shields, K. Miller, Karr, Elkins, P. Miller. Motion carried.

MOTION BY SHIELDS, SECOND BY KARR to approve the Supervisor's signature and date on the Atherton Country Club Estates & #2 through #5 Subdivision Roadway Reconstruction & Resurfacing and Estimates. Roll call: Yes – K. Miller, Karr, Elkins, P. Miller, Shields. Motion carried.

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Dan Potter update on SAW Grant and Oak Road Pump Station

Dan Potter, our consultant, gave a brief update on the SAW Grant issues stating he has been working with Fleis & Vanderbrink, looking into a computerized maintenance management system and setting up a time where he and some staff members can look at the system before a purchase. Oak Road pump station was stalled by the Genesee County Water and Waste based on capacity issues. We have been working with Kraft Engineering to get the plans sent to MDEQ for approval. This should be done around the first of April.

2018-2020 Road Project Amendments

Karen requested that the Kitchen Road limestone resurfacing be moved to the 2019 calendar year in order to fix some catch basins that are in dire need of repair this year.

MOTION BY KARR, SECOND BY ELKINS to approve the 2018-2020 Road Project Amendments as presented. Motion carried unanimously.

2018 Catch Basin Repairs

The estimates for five catch basin repairs, located at Chevychase & Pennyroyal, 2067 Oaks Bluff, 9170 Woodridge Dr., 2448 Solarwood Dr., Chevychase & Old Hickory, is \$12,500. These basins need to be repaired right away so we need to approve the cost estimates tonight in order to have them done this year.

MOTION BY SHIELDS, SECOND BY ELKINS to approve the Catch Basin Cost Estimates as presented. Roll call: Yes – Karr, Elkins, P. Miller, Shields, K. Miller. Motion carried.

Lippincott Bridge Replacement Contract

Davison Township's portion of construction cost to replace the bridge will be \$84,300. The project is slated for construction in 2019.

MOTION BY KARR, SECOND BY ELKINS to approve the Lippincott Road Bridge Agreement with Genesee County Road Commission. Roll call: Yes – Elkins, P. Miller, Shields, K. Miller, Karr. Motion carried.

Resolution for Poverty Exemption Policy & Guidelines for Income & Assets Tests

Karen stated that we have discussed this at a previous meeting and this resolution is the result of the information previously provided.

MOTION BY K. MILLER, SECOND BY SHIELDS to approve the Resolution to Adopt the Poverty Exemption Policy and Guidelines for Income and Asset Tests as presented. Roll call: Yes- P. Miller, shields, K. Miller, Karr, Elkins. Motion carried.

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Fee Schedule Amendments

Jeremy said that the fees for site plan filing and review have been condensed into one fee.

MOTION BY ELKINS, SECOND BY KARR to approve the Fee Schedule Amendments as presented. Motion carried unanimously.

Tobacco & E-Cigarette Use Policy

This policy is updated to include smokeless tobacco and e-cigarette use.

MOTION BY KARR, SECOND BY ELKINS to approve the Tobacco & E-Cigarette Use Policy as presented. Motion carried unanimously.

Legacy Assessing Service Contract

This contract will commence on April 1, 2018 and terminate March 31, 2019 in the amount of \$66,700 to be billed monthly.

MOTION BY KARR, SECOND BY SHIELDS to approve the Legacy Assessing Service Contract as presented. Roll call: Yes – Shields, K. Miller, Karr, Elkins, P. Miller. Motion carried.

Parks & Recreation Purchase Request

Casey presented the board with information about a Jumping Pillow. The Davison Optimist Club donated \$14,600 to purchase a jumping pillow for the park system. She recommended the JP6 Original Jumping Pillow with the company providing installation. There was discussion about the placement and how this activity would be managed and whether or not our liability insurance will provide coverage. It was decided to wait until further information was obtained on this subject.

Police Department Purchase Request

Karen presented a request from Chief Freeman for 50% of the purchase price of a LiveScan machine that takes electronic fingerprints. For the past 20 years, this device has been shared with the Burton Police Department. Recently this machine has become inoperable and needs to be replaced. He is requesting up to \$7,000 to share the cost of the LiveScan replacement with the City of Burton P.D.

MOTION BY SHIELDS, SECOND BY P. MILLER to approve the Police Department Purchase Request not to exceed \$7,000 for a Livescan machine as presented. Motion carried unanimously.

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Resolution for Board of Review Meeting Dates

In order to change the Board of Review meeting day, the township board must pass a resolution establishing the new day.

MOTION BY P. MILLER, SECOND BY SHIELDS to approve the Resolution for Board of Review Meeting Dates as presented. Roll call: Yes – K. Miller, Karr, Elkins, P. Miller, Shields. Motion carried.

Extension on Listing Agreement

Karen stated that the listing agreement for Main Gate property has expired and is requesting the board to approve the extension of the listing with Cooper Commercial for an additional year (through Feb 7, 2019).

MOTION BY SHIELDS, SECOND BY ELKINS to approve the Listing Agreement Extension for Main Gate Drive with Cooper Commercial as presented. Motion carried unanimously.

FUTURE BUSINESS

Time & Attendance Program

Cindy presented the board with a cost comparison of time and attendance systems. She would like to board to review this information to discuss at the next board meeting.

Soil Erosion Plan

Karen stated that Davison Land Surveying is doing the soil erosion survey on the large dirt hill next to the Dog Park to give us a plan to meet DEQ requirements and make the hill as safe as possible. Some areas of the hill will be leveled out and the entire area will need to be seeded. We will be bidding out this project when the plan comes back.

BOARD COMMENTS

Cindy read a thank you letter from Bryan Illig who will be retiring in March, 2018.

Pat said that the last day of taxes will be on February 28, 2018 and the Treasurer's Department will be open until 5 p.m. that day.

Karen read a letter from the Genesee County Water & Waste Department about the phosphate levels added to the water.

Jeremy said that the Assessment Notices will be sent out in a few weeks.

Casey said the Spring/Summer Brochure will be coming out and they have started after school clubs at the Williams park.

INFORMATIONAL ITEMS

GAIN board minutes and updates

FANG updates

DCER Financial Reports

Planning Commission minutes

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ADJOURNMENT

The meeting was adjourned at 8:26 p.m.

Cindy K. Shields, Clerk

Karen M. Miller, Supervisor