

**DAVISON TOWNSHIP
DOWNTOWN DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
December 3, 2019**

MEMBERS PRESENT: Vice Chairman Norbert Shubert, Secretary Zachary Hawley,
Supervisor Tim Elkins, Scott Natzke, William Clancy

Planning/Zoning Administrator Jeremy Smith

Building Official Matt Place

MEMBERS ABSENT: Kosta Popoff, Jackie Hoist, Craig Stefanko, Tom Wright

OTHERS PRESENT: None

CALL TO ORDER

The regular meeting of the Davison Township Downtown Development Authority was called to order at 9 am at the Davison Township Municipal Center, 1280 N. Irish Rd., Davison, MI 48423.

ADOPT THE AGENDA

MOTION BY ELKINS, SECOND BY CLANCY to approve the December 3, 2019 agenda as presented. Motion carried unanimously.

PREVIOUS BOARD MINUTES

MOTION BY HAWLEY, SECOND BY NATZKE to approve the November 4, 2019 special meeting minutes as presented. Motion carried unanimously.

REVENUE & EXPENDITURE REPORT

Mr. Elkins stated the total revenue for November, 2019 was \$85,757.04 and expenditures were in the total of \$51,533.46. Leaving the total Year to Date Balance in the amount of \$34,223.58.

MOTION BY SHURBERT, SECOND BY NATZKE to approve the Revenue & Expenditure Reports for November, 2019 as presented. Motion carried unanimously.

BOARD BILLS

Jeremy said that the total bills for November, 2019 were in the amount of \$46,464.51 including mowing, Gale Road resurfacing, Consumers Energy, and Wade Trim.

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MOTION BY HAWLEY, SECOND BY CLANCY to approve the payment of November, 2019 board bills as presented. Motion carried unanimously.

PUBLIC COMMENT

The public comment period was opened at 9:15 am and there were no comments.

UNFINISHED BUSINESS

None

NEW BUSINESS

Budget Amendment – Extra DDA Mowing

Tim explained that the difference is the final mowing bill for this year in the amount of \$660. The \$15,000 is for the Gale Road project.

MOTION BY HAWLEY, SECOND BY SHUBERT to approve the proposed December 3, 2019 Budget Amendment as presented. Roll call: Yes- Clancy, Elkins, Shubert, Hawley, Natzke. Motion carried.

Wade Trim-Draft of Development Plan & Tax Increment Financing Plan

Tim stated this is just the preliminary plan for the expansion of the DDA District boundaries. The plan accounts for the expansion which will guide future public investments within the district. It also includes the description of the proposed public improvements and cost estimates, and the detailed tax increment financing tables for the expanded portion of the DDA District.

INFORMATIONAL ITEMS

None

ADJOURNMENT

The meeting was adjourned at 9:54 am.

Zac Hawley, Secretary