

**DAVISON TOWNSHIP  
REGULAR BOARD MEETING  
December 10, 2018**

**MEMBERS PRESENT:** Supervisor Tim Elkins, Clerk Cindy Shields, Treasurer Pat Miller, Trustee Travis Howell

Attorney David Lattie

Chief of Police Rick Freeman

Planning/Zoning Administrator Charm Healy

Building Official Matt Place

P.Z.A.OS.CE. Jeremy Smith

Parks & Rec. Directory Casey Reed

**MEMBERS ABSENT:** Matthew Karr

**OTHERS PRESENT:** David Martin, Amanda Cronk, Chris Gilbert, John Krueger, Jim Morey, Deputy Chief Gerald Harris

**CALL TO ORDER**

The regular meeting of the Davison Township Board of Trustees was called to order at 7:00 pm at the Davison Township Municipal Building, 1280 N. Irish Road, Davison, MI 48423 and the pledge of allegiance was recited.

**ADOPT THE AGENDA**

**MOTION BY SHIELDS, SECOND BY HOWELL** to adopt the agenda as presented with the amendment of Tim Elkins as Supervisor. Motion carried unanimously.

**PREVIOUS MINUTES**

**MOTION BY HOWELL, SECOND BY MILLER** to approve the November 13, 2018 special board meeting minutes as presented. Motion carried unanimously.

**MOTION BY MILLER, SECOND BY HOWELL** to approve the November 19, 2018 regular board meeting minutes as presented. Motion carried unanimously.

**TREASURER'S REPORT**

Pat gave the total receipts for the month of November, 2018 as \$646,851.08 and stated that interest rates on investments have started to increase.

**MOTION BY SHIELDS, SECOND BY HOWELL** to accept the Treasurer's report as presented. Motion carried unanimously.

**BOARD BILLS**

Tim gave the total expenditures through December 10, 2018, as \$1,284,461.49.

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**MOTION BY HOWELL, SECOND BY MILLER** to approve the payment of the bills through December 10, 2018, as presented. Roll call: Yes- Miller, Shields, Elkins, Howell. Motion carried.

**PUBLIC COMMENT**

The public comment period was opened at 7:05 pm and Commissioner Dave Martin gave a brief update on county issues and wished the board a Merry Christmas. Public comment was closed at 7:06 pm.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**Approve the 2017-2018 Audit**

Amanda Cronk and Chris Gilbert from Plante Moran gave an overview of the 2017-2018 Fiscal Year Financial Statement and stated the township had an unmodified audit which is equivalent to an A+. They are suggesting a Fund Balance Policy be developed to help plan for future projects or issues that may arise.

**MOTION BY MILLER, SECOND BY SHIELDS** to approve the 2017-2018 Fiscal Year Financial Statement as presented by Plante Moran. Roll call: Yes- Shields, Elkins, Howell, Miller. Motion carried.

**Approve Board Appointment**

The next term, Jan 1, 2019 through Dec 31, 2020, for the Senior Citizens Authority Board rotating member is for Davison Township to appoint. It was suggested that Charm Healy be the rotating member representative.

**MOTION BY ELKINS, SECOND BY MILLER** to appoint Charm Healy to the Senior Citizens Authority Board with term ending December 31, 2020. Motion carried unanimously.

**Correct Special Assessment Roll**

Parcel # 05-80-518-500 was assessed for lights in the amount of \$36.44. Personal property parcels are not assessed for specials and Tim asked to have it removed.

**MOTION BY ELKINS, SECOND BY MILLER** to remove the Light Special Assessment for parcel 05-80-518-500 in the amount of \$36.44 as presented. Roll call: Yes- Elkins, Howell, Miller, Shields. Motion carried.

Parcel # 05-06-100-0210, 05-06-100-019, 05-06-100-016, and 05-06-100-023 are all vacant land connected to parcels that are in another school district. Each parcel is not allowed to be combined due to the school districts and are either a continuance of a front yard or back yard and Tim suggested removing the second police assessment on each parcel.

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**MOTION BY SHIELDS, SECOND BY HOWELL** to remove the Police Special Assessment in the amount of \$73.35 from the parcels presented. Roll call: Yes- Howell, Miller, Shields, Elkins. Motion carried.

**Resolution to Appoint Local Sewer Enforcement Officer**

Mr. Lattie explained that in keeping with the Genesee County Sewer Use Ordinance and in order to enforce compliance with inspecting grease traps, etc., the township should appoint an Authorized Local Official. Matt Place is recommended for this appointment to enforce the ordinance.

**MOTION BY SHIELDS, SECOND BY MILLER** to approve Resolution #6, appointing Matt Place as the Authorized Local Official, as presented. Roll call: Yes- Miller, Shields, Elkins, Howell. Motion carried.

**Approve Lake Callis 2019 Fee Schedule**

Casey Reed, Parks Director, is recommending an increase to the non-resident daily pass by \$2, non-resident annual passes by \$5, and rental fees at the Karen Miller Conference Center by \$25.

**MOTION BY MILLER, SECOND BY HOWELL** to approve the 2019 Lake Callis Fee Schedule as presented. Motion carried unanimously.

**Approve Signatures for Road Projects**

Tim stated that the Court Street project's total cost will be \$280,000, but with the estimated CDBG funds in the amount of \$213,088 the township's cost would be \$66,912. This was already budgeted in the amount of \$90,000.

**MOTION BY SHIELDS, SECOND BY HOWELL** to approve the Supervisor's signature on the Court Street Agreement as presented. Roll call: Yes- Howell, Miller, Shields, Elkins. Motion carried.

The Lippincott project will cost \$248,000, but with county allocated funds that we can use towards this project in the amount of \$105,741 and possible CDBG funds in the amount of \$118,091 our total cost would be \$24,168. He has asked that the project be done in this fiscal year but was told they couldn't guarantee the funding from CDBG will be available.

**MOTION BY MILLER, SECOND BY HOWEL** to approve the Supervisor's signature on the Lippincott Agreement as presented with the stipulation that if CDBG funds do not become available we will pull the project. Roll call: Yes- Miller, Shields, Elkins, Howell. Motion carried.

**Approve Culvert for Lang Road**

Tim stated he received the estimated cost for a culvert on Lang Road in the amount of \$55,000. The county's cost is \$41,250 and the township's cost is \$13,750 if we sign the agreement before October 1, 2019. After that date it will cost the township 50% of the cost. We don't know which fiscal year this will fall in.

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**MOTION BY SHIELDS, SECOND BY MILLER** to approve the Supervisor's signature on the Engineer's Estimate for the Lang Road Culvert as presented. Roll call: Yes – Elkins, Howell, Miller, Shields. Motion carried.

**Executive session**

**MOTION BY HOWELL, SECOND BY MILLER** to convene into executive session at 7:51 pm, to discuss possible sales of township property. Roll call: Yes – Howell, Miller, Shields, Elkins. Motion carried.

**MOTION BY SHIELDS, SECOND BY MILLER** to reconvene into regular session at 8:10 pm. Roll call: Yes – Miller, Shields, Elkins, Howell. Motion carried.

**MOTION BY ELKINS, SECOND BY MILLER** to authorize the Supervisor to renegotiate the sale of the airport property. Roll call: Yes – Howell, Miller, Shields, Elkins. Motion carried.

**FUTURE BUSINESS**

None

**BOARD COMMENTS**

Pat wanted to thank the City DDA and Hansen's for all the work done on the Christmas Parade this year and would like to request anyone that would like to help out to contact the DDA or Mr. Hansen.

**INFORMATIONAL ITEMS**

Public Act 202 Information – Cindy gave a brief update of the submitted report.  
Media update  
Metro Planning updates

**ADJOURNMENT**

The meeting was adjourned at 8:15 p.m.

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Cindy K. Shields, Clerk

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Timothy W. Elkins, Supervisor