

DAVISON AREA LIBRARY BOARD MINUTES OF MEETING November 4, 2015

PRESENT:

Rusty Gould (Richfield Twp)	Present	Jocelyn Umanic (City of Davison)	Present	Susan Vamos (Davison Schools)	Absent
Rita Gould: Treasurer (Richfield Twp)	Present	Diane Beecher (Davison Twp)	Present	Alice Wallberg (Rotating Member Davison Twp)	Present
Travis Howell Secretary (Davison Twp)	Absent	Marge Reinhardt: President (City of Davison)	Present	Sue Misra: Librarian	Present
		Eileen Button GDL Representative	Absent		

Marge Reinhardt called the meeting to order at 4:00 pm.

GUESTS: Michael Hart – Davison City Manager

TREASURER’S REPORT: Treasurer Rita Gould submitted:

Board Fund					
September Balance		NA			
Interest		NA			
Bills					
Balance					\$7,248.45
Friends Fund					
September Balance		NA			
November Book Sale		NA			
Bills					
Balance					\$504.35
Checkbook Balance					\$7,752.80

Motion to approve by Diane
Beecher & 2nd by Alice Walberg

LIBRARIAN'S REPORT: Head Librarian Sue Misra:

Community Relations:

Our Board met on September 30th 2015. We have been getting lot of donated materials for the upcoming book sale on November 6th, 7th and 8th. Jocelyn has been coming and sorting the donated items.

Library Operations:

Weeding has been ongoing. The entire collection has been weeded and shifted a few times over. The shelves look neat at this time. I weeded 16 volumes of "How it works" Encyclopedia and it was given for the book sale.

Lots of new materials have been arriving from the Technical Services Department. I have been processing them and putting them in the new display areas. We just received the fall 2015 Program Guide. We have wonderful programs scheduled to be held at Davison.

We received our first PS4 games on October 1st. They are held behind the circulation desk.

We also got the Play away Launch pads in September. They have been very well received by our young patrons. We had 52 of them checked out in September and in October we had 42 checkouts. Our door counter for September was 10,135 and in October it was 11,619. We had 2477 in the self-check out usage in September and in October we had 2401 self-checkouts .Our program attendance for the "Sushi with Ming" was 42. We had 1871 hours of PC logins in September, 1974 PC logins in October, and 543 Wi-Fi logins in September and 554 Wi-Fi logins in October.

Davison high school teacher Janey McGlashen came in on October 6th and wanted library cards for her 9th and 11th grade students. I gave her the registration forms and the kids received their library cards. The kids will be using our digital library. The teacher was very grateful that her students could use our digital library.

The circulation statistics for September was 17,284, and for October it was 17,187. This included all the items we house at the library. The new patron added in September was 88, in October we added 115 new patrons.

My newest volunteer started on October 19th. Thanks to all of my dedicated volunteers who take time volunteering at the Davison Library.

I attended the MLA conference on October 28th and 29th. It was a great conference and I learned a lot networking with other professionals and attending the seminars. Thanks

again to the supportive library board for sending me to the conference and GDL management for approving my time to attend the valuable seminars.

Nicole had the entry "What Book changed my Life" and we had 25 participants. We also had the staff pick book display and the Banned book display which went off very well.

On October 12th we had our In-service Day. It was great to see all the GDL employees. The presentation by Dave about customer service was very well received by staff. The security committee under Mary's guidance did a great skit. Thanks to Eileen and Alison who put everything together for the In-service Day "One tree many branches".

Physical Facilities:

Our chair floor mats were falling apart. Marge was notified about the problem and she was so prompt and immediately replaced them the same day. We are truly grateful to Marge and the most supportive Library Board and friend's group for their continued support towards the Davison Library.

We had a display board with baby pictures for the "My little Pumpkin Baby contest" sponsored by Hantz Bank. The display was here from October 3rd till October 10th. We had lot of traffic into the Library that week for voting.

On October 5th Marge came and decorated the front of the library with fall decorations and lighting. It looks very nice and patrons have been complimenting on the display. Patrons were sad to see the gorgeous flowers go. This year the flowers were beautiful.

We got signage from Headquarters about putting cell phones in vibrate mode and taking the calls outside.

The Teen fiction and Paperback sections need additional shelving units to accommodate new materials.

There was water leak by the recently returned items on October 28th. The city was notified and Brian came and cleaned the roof drain alleviating the problem. Luckily we did not have any damage.

Our wish list for the future would be to add a study room for patrons to have a quiet study area.

Events:

We have lots of cool programming for fall. Among them are "Made in Michigan" on November 7th it is a program featuring goats and chickens, Story time with Miss Susan and Folklore for adults with special needs from November 2nd through December 14th. We have author talk and book signing with Judge Conover on November 9th. Our program "Mark Twain": An American Life is scheduled on November 12th.

The Community Relations department has done a great job in scheduling such fine programs for the Davison Library.

Alice brought in cookies and juice boxes for the upcoming story time on October 31st.

GDL REPORT: Presented by David

- Will be getting the contact information from Library Redone Company (will be used to give an estimate on the carpet)

Davison School District: NA

OLD BUSINESS: NA

NEW BUSINESS:

- Working on getting three estimates for replacing the carpet in the Library
- Joslyn Umanic will be stepping down from the Library Board due to work commitments.
- Alice Walberg will be applying for the open position.
- Diane will be buy snacks for future library events
- Michael Hart discussed the City's budget and answered questions dealing with local board members receiving a stipend

FRIENDS OF THE LIBRARY:

- Book sale
 - Next Book Sales: March 4,5 & 6, 2016
 - November book sale made \$1,430

NEXT MEETING:

- Wednesday, January 6, 2016 at 4:00pm

ADJOURNMENT:

Meeting adjourned at 5:00 pm

Motion made by Rusty Gould & 2nd by Alice Wallberg

SUBMITTED BY:

Travis Howell: Secretary