

**DAVISON TOWNSHIP
SPECIAL BOARD MEETING
November 16, 2016**

MEMBERS PRESENT: Supervisor Karen Miller, Clerk Cindy Shields, Treasurer Pat Miller, Trustees Matthew Karr and Tim Elkins

Parks Director Casey Reed

OTHERS PRESENT: None

CALL TO ORDER

The special meeting of the Davison Township Board of Trustees was called to order at 11:43 a.m. at the Davison Township Municipal Center, 1280 N. Irish Road, Davison, MI 48423.

NEW BUSINESS

Swearing in of the Officers

Karen Miller swore in Cindy K. Shields as the Clerk of Davison Township.
Cindy Shields swore in Karen M. Miller as the Supervisor of Davison Township.
Cindy Shields swore in Patrick R. Miller as the Treasurer of Davison Township.
Cindy Shields swore in Matthew D. Karr as Trustee of Davison Township.
Cindy Shields swore in Timothy W. Elkins as trustee of Davison Township.

Personnel Committee Recommendations

Karen stated that the Personnel Committee is recommending the termination of Michelle Steiner from the Parks & Recreation staff. Michelle has sent a letter in on her behalf and Karen will be sending Michelle a termination letter if approved.

MOTION BY ELKINS, SUPPORT BY SHIELDS to approve the Personnel Committee recommendation to terminate Michelle Steiner as of Wednesday, November 16, 2016. Roll call: Yes – P. Miller, Shields, K. Miller, Karr, Elkins. Motion carried.

Cindy stated that she is also recommending that Cheryl Holberg be hired as a permanent part time employee for the Clerk's Department. Her hours of work will be 5 hours per day and no more than 25 hours per week, unless needed.

MOTION BY ELKINS, SUPPORT BY K. MILLER to approve Cindy Shield's recommendation to hire Cheryl Holberg as a part time Voting Clerk as of November 21, 2016. Roll call: Yes – Shields, K. Miller, Karr, Elkins, P. Miller. Motion carried.

Tax Reverted Properties

Karen explained that there were some parcels in Lion's Gate, Rivershyre, Court Street, and Potter Road that will be discussed at the December board meeting. The deadline to act on these parcels is December 16, 2016.

Christmas Employee Luncheon

Cindy stated that it was not budgeted for the Employee Christmas Luncheon this year in order to save funds. She said that she would be asking the employees if they are willing to have a

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pot luck if the board provides the meat. The pot luck luncheon date is December 14, 2016 from 12 p.m. to 2 p.m.

Caretaker for the Williams Park

Pat stated that an employee is getting ready to retire and has asked about moving into the south house on the Williams property and taking care of the grounds.

There was discussion about what was happening in the house at the moment and the possibility of this being feasible.

Voting day updates

Cindy told the board she did not know if the ballot misprinting would be reimbursed yet, however there was a discrepancy with two of our Precincts not balancing. It turned out to be a clerical error and everything was fine. She was thankful for all of the help she received during this time and was glad it was all over.

ADJOURNMENT

The meeting was adjourned at 12:11 p.m.

Cindy K. Shields, Clerk