

AUTHORITY BOARD MEETING AGENDA

MONDAY, October 21, 2019

3:00 p.m.

CALL TO ORDER

APPROVAL OF AGENDA

SECRETARYS'S REPORT

- A) Minutes of the September 16, 2019**
- B) Financial Report**

DIRECTORS REPORT

UNFINISHED BUSINESS

- A) Personal & Procedure Book - update**
- B) Air Conditioners/ Furnaces – update**
- C) Bids for Snow Removal/Salting**

NEW BUSINESS

- A) Roof**
- B) Snow Removal Bids**
- C) Joint Meeting with Tim, Mr. Ballard, Taeckens, Ballard & Kathy**
- D) Corrective Action Plan**
- E) Goyette Maintenance Visit**

Information Sharing:

ADJOURNMENT

NEXT MEETING OF THE AUTHORITY BOARD

November 18, 2019

DAVISON AREA SENIOR CENTER AUTHORITY BOARD MINUTES

REGULAR MEETING

MONDAY, SEPTEMBER 16TH, 2019

MEMBERS PRESENT: Tim Elkins, Barb Arsenault, Dona Jenks, Charm Healy

ABSENT MEMBERS: Jacqui McKellar

EX- OFFICIO PRESENT: Kathy Davis, Senior Center Executive Director

CALL TO ORDER: Chairperson Jenks called the business meeting to order at 3:06 pm.

APPROVAL OF AGENDA: MOTION By Arsenault, SUPPORTED BY Healy, to accept agenda. Motion carried.

MINUTES OF THE Aug 19th, 2019 MEETING

Minutes were read, MOTION By Healy, SUPPORTED BY Elkins, to accept the report. Motion carried.

SENIOR CITIZENS AUTHORITY BOARD FINANCIAL REPORT

Treasurer, Elkins presented FINANCIAL REPORT for August, 2019 MOTION BY Arsenault, to file report, SUPPORTED BY Healy, to accept the report. Motion carried.

DIRECTORS REPORT

MOTION BY Arsenault, SUPPORTED BY Healy, to accept the Director's report. Motion carried.

UNFINISHED BUSINESS

Recommend changes to personnel policy manual were discussed. Next step is to send it on to the attorney for review.

HVAC issue discussed: Nothing more than presented originally from Goyette & Kathy is waiting on another company for an evaluation of our situation.

NEW BUSINESS

Kathy asked the Feb, 2020 meeting be rescheduled because of Winter games & the center is closed for President's day. Date was changed to Feb. 18th, 2020.

Kathy talked to another gentlemen regarding snow plowing. Waiting on further Information.

Tim reported he hasn't received an invoice yet on the driveway.

ADJOURNMENT

MOTION BY Arsenault, SUPPORTED BY Elkins, to adjourn the meeting at 4:32 p.m. Motion carried

Next Meeting October 21st, 2019

DAVISON-RICHFIELD SENIOR CITIZENS CENTER FINANCIAL REPORT

September 30, 2019

CASH RECEIPTS

RECEIPT#	VENDOR	DESCRIPTION	CASH ADV	
			REF DEPOSIT	REVENUE
127789	City of Davison	2019-2020 budget obligation	\$ 4,058.00	
128727	Zumba/Line Dance/Pickleball	Program-health		\$ 53.00
128728	Coffee sales	Program-socialization		\$ 24.00
128729	TOPS/Clogging/Massage/Chair Yoga	Program-health		\$ 35.00
128731	Poker/Euchre/Sweet Adelines	Program-socialization		\$ 268.00
128732	Decorative Arts/Card making	Program-educational		\$ 10.00
128733	Customers	Van transportation		\$ 36.00
128735	Customers	Copies/faxes/misc. donations		\$ 71.00
128738	Zumba/Tai Chi/Pickleball/TOPS	Program-health		\$ 67.00
128740	Yoga/Massage/Chair Yoga	Program-health		\$ 22.00
128742	Poker/Generation Band/Euchre	Program-socialization		\$ 97.00
128743	Decorative Arts	Program-educational		\$ 11.00
128744	Customers	Van transportation		\$ 33.00
128746	Chair Yoga/Massage/Clogging/Yoga	Program-health		\$ 32.00
128747	Zumba/TOPS/Pickleball/Line Dancing	Program-health		\$ 46.00
128748	Stone Country Dance/Generation Band	Program-socialization		\$ 91.00
128749	Bunco/Euchre/Poker	Program-socialization		\$ 77.00
128750	Decorative Arts/Bracelet class	Program-educational		\$ 35.00
128751	Customers	Van transportation		\$ 48.00
128752	Customers	Hall rent		\$ 410.00
128753	Customers	Misc. donation		\$ 15.00
TOTALS			\$ 4,058.00	\$ 1,481.00
GRAND TOTAL				\$ 5,539.00
BANKING DEPOSITS				
	9/12/2019	\$	4,058.00	
	9/24/2019	\$	497.00	
	9/24/2019	\$	230.00	
	9/24/2019	\$	754.00	
TOTAL		\$	5,539.00	

Director's Report

October 21, 2019

Thank you Tim for Power Washing the front of the building & for looking into the leak in the kitchen.

Tomorrow we are hosting Oak Street Health Care. During their presentation they will serve pizza, salad & breadsticks. This is a new program and is located in Burton. They accept Medicare only. They provide transportation, have 2 full time doctors, nurses, and a social worker. I went and visited this facility with Pam who is the Director from Carman – Ainsworth Senior Center. It is very impressive

Goyette started installing the interior lights last week and this week are finishing up with the exterior lights.

I am continuing to work on the Snow Removal Bids. Diane from Oakhill advised me today they will not be submitting a bid for our Center. No reason given. I have a call into Shamel Snow & Lawn Care. This is the company that Ballard & Taeckens is hoping to get approved by Independent Management Services.

As of today, I have only heard back from 2 HVAC companies. Still waiting on P & H and Air 1. I have yet to call Blessing Commercial Heating & Cooling.

It has been very busy with Open Enrollment going strong and new programs starting up for the last quarter of 2019.

If you are available we are celebrating Veteran's Day /
Thanksgiving on Monday, November 4th at 3 p.m. If you plan on
coming you need to pick up your FREE ticket before October
31st.

Thank you for your continued support,

Kathy